

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

February 24, 2020

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Jennifer Sorenson at 7:00 p.m. and upon roll call the following were present: Council Members Aaron Vigneault, Chad Edwards, and Sheena Hixson, Town Attorney Scott Murray, Town Planner Scott Radden, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Ron Emond, Town Clerk Janelle Underwood, and interested citizens.

Council Member Joe Knop asked to be excused.

Mayor Jennifer Sorenson led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Chad Edwards and seconded by Aaron Vigneault to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the Regular Meeting and the Executive Session on February 10, 2020 were presented for approval. Motion was made by Sheena Hixson and seconded by Chad Edwards to approve the minutes as written. Motion carried.

MINOR BOUNDARY ADJUSTMENT AND RESOLUTION #1-2020: Town Planner Scott Radden stated that he had a request for a Minor Boundary Adjustment in the Evansville Business Park III, Lots 2C & 3A, an Addition to the Town of Evansville, a vacation and replat of Lot 2B, Evansville Business Park III, Lots 2A, 2B and Lot 3, Evansville Business Park III, Town of Evansville, Wyoming. He stated that South-South Property, LLC is the owner of Lot 2B, Evansville Business Park III, Lots 2A & 2B, and Lot 3, Evansville Business Park III and that the lots are Zoned Light Industrial (I-L) and the proposed lots meet the minimum requirements for both size and width. He stated that there is a sanitary sewer easement that runs off the northwestern side of Lot 2C down to the northwestern portion of Lot 3A. Town Planner Scott Radden suggested a "Do Pass" recommendation to the Evansville Town Council for the MBA-1-2020: Evansville Business Park III, Lots 2C & 3A, A Minor Boundary Adjustment (MBA) Plat, vacation and replat of Lot 2B Evansville Business Park III, Lots 2A, 2B and Lot 3, Town of Evansville, Natrona County, Wyoming, with the following conditions:

1. The Owner shall comply with all local, state and federal rules and regulations governing the development of the lots.

Resolution #1-2020 - Town Clerk Janelle Underwood read by title only, A Resolution Approving a Minor Boundary Adjustment Plat of Evansville Business Park III, Lots 2C & 3A, , An Addition to the Town of Evansville, a Vacation and Replat of Lot 2B, Evansville Business Park III, Lots 2A, 2B and Lot 3, Evansville Business Park III, Town of Evansville, Wyoming, a Subdivision of Portions of the N1/2SW1/4, Section 6, Township 33 North, Range 78 West, Sixth Principal Meridian, Natrona County, Wyoming.

Motion was made by Aaron Vigneault and seconded by Sheena Hixson to approve Resolution #1-2020. Motion carried.

AWARD OF BIDS: Town Clerk Janelle Underwood advised that the Town advertised for bids for the purchase of two vans for the Public Works Department and a 2020 Police Patrol unit. She stated that Fremont Motors submitted bids for the purchase of two vans for the Water and Sewer Departments with a trade in of a couple of old trucks. She stated that a bid of nineteen thousand nine hundred and two dollars (\$19,902.00) for one 2019 Ram Van and a bid of twenty-three thousand nine hundred and four dollars (\$23,904.00) with the trade in of three older trucks for another, 2019 Ram 1500 Van. She advised that a 2020 Van is not available and that the 2021 Vans will not be available until November or December of this year. Town Clerk Janelle Underwood advised that the bid for the 2020 Dodge Durango Police Patrol unit was twenty-three thousand three hundred and forty-two dollars (\$23,342.00) with the trade in of five older patrol units.

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Public Works Director Ron Emond stated that he budgeted for the purchase of the two vans. He stated that the 2019 Ram 1500 Van came in a little higher than what was anticipated but this van is also a little bigger and has a few more things on it than what was advertised for.

Police Chief Mike Thompson stated that the bid for the Dodge Durango would include the trade of the four (4) old Ford Crown Victoria's and a Ford Explorer. He stated that they looked at trading in a 2004 Chevy Malibu but would only get two hundred fifty dollars (\$250.00) for it, so he suggested that for the time being that the Town keep it and put new tires on it and replace the battery.

Motion was made by Chad Edwards and seconded by Aaron Vigneault to award the bids to Fremont Motors for the purchase of the 2020 Dodge Durango and the two (2) 2019 Vans. Motion carried.

ORDINANCE #2-2020: An Ordinance Setting the Tax Levy for 2020. Third and final reading. Town Clerk Janelle Underwood summarized Ordinance #2-2020 on third and final reading. Motion was made by Aaron Vigneault and seconded by Sheena Hixson to approve Ordinance #2-2020 on third and final reading. Motion carried.

ORDINANCE #3-2020: An Ordinance to Amend Water Rates. Second reading. Town Clerk Janelle Underwood read Ordinance #3-2020 by title only. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve Ordinance #3-2020 on second reading. Motion carried.

ORDINANCE #4-2020: An Ordinance to Amend Sewer Rates. Second reading. Town Clerk Janelle Underwood read Ordinance #4-2020 by title only. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve Ordinance #4-2020 on second reading. Motion carried.

ORDINANCE #5-2020: An Ordinance to Amend Sanitation Rates. Second reading. Town Clerk Janelle Underwood read Ordinance #5-2020 by title only. Motion was made by Aaron Vigneault and seconded by Sheena Hixson to approve Ordinance #5-2020 on second reading. Motion carried.

APPROVAL OF DAY CARE LICENSES: Approval of Day Care Licenses for Casper Housing Authority, Imagination Station Learning Center and Wonderfully Made were presented to the Governing Body for approval. Town Clerk Janelle Underwood stated that all applicants met all the requirements including the fire inspections.

Motion was made by Sheena Hixson and seconded by Chad Edwards to approve the day care licenses for Casper Housing Authority, Imagination Station Learning Center and Wonderfully Made. Motion carried.

APPROVAL OF BUSINESS LICENSE: Approval of Business License for Crown Construction, LLC, was presented to the Governing Body for approval. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve the business license for Crown Construction, LLC. Motion carried.

REVOCAION OF WRIGHT WAY ROOFING BUSINESS LICENSE: Town Clerk Janelle Underwood advised that on October 18, 2019, Public Works Director Ron Emond noticed a roof being replaced at 740 Fifth Street and that permits had not been applied for. She stated that he spoke to the contractor and advised that the work needed to stop until they applied for the required permits to do the work. She stated that the contractor then pulled off the job and it was discovered that by the next morning (Saturday), the roof was completed. She stated that the contractor came back in after working hours and finished the job without any permits applied for and inspections conducted. She stated that she made several attempts to contact the contractor and then contacted the homeowner. The homeowner has not been able to get the issue resolved with the contractor either and that the bank is currently holding a portion of the funds from the contractor for the work completed. She stated that the homeowner cannot pull permits and get the roof inspected because the work has already been completed and that his only option is to pull the required permits and re-roof the house with the required inspections himself. Town Clerk Janelle Underwood stated that through this process, she learned that Wright Way Roofing is on the Natrona County Building Department's Bad Contractor's List.

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She stated that Wright Way Roofing has had a business license with the Town of Evansville since 2011 and has always renewed the business license and pulled the required permits with the Town of Evansville until now. Town Clerk Janelle Underwood stated that in discussion with the Town Attorney, it was suggested that the Town could revoke their business license under Town Code 12-1-12.

Mayor Sorenson stated that she spoke with the homeowner and the he is looking at having to remove the roof and replace it at his expense. She stated that the Town did its due diligence to stop the contractor and he proceeded with the work regardless. She stated that he did have a valid business license with the Town but refused to comply with the provisions of the code after he was warned therefore, the Town could suspend the license under Town Code 12-1-12. She stated that a letter will be sent advising him of this action and it will be placed on the agenda for the next Council Meeting which will allow him to speak on his behalf as to why his license should not be revoked.

After a great deal of discussion, motion was made by Chad Edwards and seconded by Aaron Vigneault to suspend Wright Way Roofing's Business License and reach out to the contractor giving them plenty of notification of the Town's intention to revoke their license at the next Council Meeting. Motion carried.

PUBLIC COMMENTS: There were no public comments.

EXECUTIVE SESSION: Executive Session – W.S.S. 16-4-405 – Personnel Matter. Motion was made by Aaron Vigneault and seconded by Shenna Hixson to go into Executive Session for a Personnel Matter at 7:23 p.m. Motion carried.

Back in regular session at 7:42 p.m.

ADJOURNMENT: There being no further business, motion was made by Aaron Vigneault and seconded by Sheena Hixson to adjourn at 7:43 p.m. Motion carried.

APPROVED:


Jennifer Sorenson, Mayor

ATTESTED:


Janelle Underwood, Town Clerk