

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

May 13, 2013

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Tiffany Rayner, Ernie Blackford and Jennifer Fowler, Town Attorney Phil Willoughby, Town Planner Scott Radden, Town Treasurer Peggy Nading, Chief of Police Zachary Gentile, Public Works Representatives Brian Boettcher and Dale Brown, Town Clerk Janelle Underwood, and interested citizens.

Council Member Doug White, Town Engineer Shane Porter, and Fire Chief Leo Malsom asked to be excused.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Tiffany Rayner and seconded by Ernie Blackford to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on April 22, 2013, and the minutes for the workshops on April 25, 2013, May 1, 2013, May 2, 2013, and May 8, 2013, were presented for approval. Motion was made by Jennifer Fowler and seconded by Tiffany Rayner to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Public Works report, and Emergency Services report were presented to the Governing Body in writing. Motion was made by Ernie Blackford and seconded by Tiffany Rayner to approve the departmental monthly reports. Motion carried.

ORDINANCE #3-2013: An Ordinance to Rezone Lots 1-20, Reshaw Addition as R-2(Single Family and Duplex Residential), and Lots 21-103 (including tract "A") as R-1 (Single Family Residential), Evansville, Wyoming, From P (Open Space and Public) Second reading. Town Clerk Janelle Underwood read Ordinance #3-2013 by title. Motion was made by Jennifer Fowler and seconded by Tiffany Rayner to approve Ordinance #3-2013 on second reading. Motion carried.

SITE PLAN REVIEW - 02-2013: Site Plan Review proposing two (2) Storage buildings (2,800 and 1,000 square foot) on Lot 7 and N ½ Lot 2, Western Addition, Town of Evansville, Wyoming (Owner/Applicant: Dean Dick). Town Planner Scott Radden provided a staff report and advised that the Planning and Zoning Commission met on May 7, 2013, and forward a "do pass" with the following recommendations:

1. The applicant shall modify the Site Plan and/ or provide documents to include all items and address comments requested by the Town of Evansville Staff and Utility Providers prior to signing and recording the Site Plan and Site Plan Agreement.
2. The Applicant shall obtain a building permit prior to construction of the facility, shall construct the facility according to commercial code requirements, and will follow all applicable local, state, and federal rules and regulations.

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3. The Owner signs a Site Plan Agreement, which will be recorded with the Natrona County Clerk's office, stating construction will comply with all design provisions as shown on the Site Plan including parking, landscaping, replanting, drainage, WYDOT requirements and other improvements.
4. The Owner must re-plot and combine the N ½ of Lot 2 with Lot 3, Western Addition due to the proposed building crossing the existing Lot Line. This must occur within six months of signing the Site Plan Agreement.

Motion was made by Tiffany Rayner and seconded by Ernie Blackford to approve Site Plan 02-2013. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #3960 through #3962 were presented to the Governing Body for approval. The applications were for a sign, manufactured home parking permit, and building construction. After review of the applications, motion was made by Jennifer Fowler and seconded by Ernie Blackford to approve permits #3960 through #3962. Motion carried.

APPROVAL OF BUSINESS LICENSE: Business License applications for C & C Sets, Coblaco Services, Fuller Enterprises, and Zenith Security were presented to the Governing Body for approval. After review of the applications, motion was made by Ernie Blackford and seconded by Tiffany Rayner to approve the business license applications for C & C Sets, Coblaco Services, Fuller Enterprises, and Zenith Security. Motion carried.

APPOINTMENT OF WAM VOTING DELEGATE: Motion was made by Ernie Blackford and seconded by Jennifer Fowler to appoint Mayor Phil Hinds as the WAM Voting Delegate for the WAM Convention in June. Motion carried.

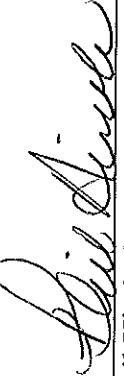
ENGINEER'S REPORT: No report.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Tiffany Rayner and seconded by Jennifer Fowler to pay all bills and draw treasury upon the same. Motion carried.


PUBLIC COMMENTS: During public comments, Keith Tyler advised the Governing Body that he was contacted by Mr. Simpson with the State Archeological Society. He stated that an arrangement has been worked out for the state conduct an archeological dig in the next week or so. Mr. Tyler stated that it is anticipated that dirt work will start in about two weeks.

ADJOURNMENT: There being no further business, motion was made by Tiffany Rayner and seconded by Ernie Blackford to adjourn at 7:13 p.m. Motion carried.

APPROVED:


Phil Hinds, Mayor

ATTESTED:


Janelle Underwood, Town Clerk