

## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

September 14, 2015

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, Ernie Blackford, Joe Knop and Jory Delinger, Town Engineer Shane Porter, Town Attorney Phil Willoughby, Town Treasurer Peggy Nading, Chief of Police Tom Laughrey, Fire Chief Leo Malsom, Public Works Director Dan Adcock, Town Clerk Janelle Underwood, and interested citizens.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Doug White and seconded by Ernie Blackford to approve the agenda with the addition of the Dream Homes Restoration Business License application. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on August 24, 2015, were presented for approval. Motion was made by Ernie Blackford and seconded by Jory Delinger to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Emergency Services report, and the Public Works report were presented to the Governing Body in writing. Motion was made by Doug White and seconded by Ernie Blackford to approve the departmental monthly reports. Motion carried.

ORDINANCE #9-2015: An Ordinance Amending Chapter One of the Evansville Town Code. Third and final reading. Town Clerk Janelle Underwood summarized Ordinance #9-2015. Motion was made by Ernie Blackford and seconded by Jory Delinger to approve Ordinance #9-2015 on third and final reading. Motion carried.

ORDINANCE #10-2015: An Ordinance Repealing the Town of Evansville Employee Handbook and Adopting the Evansville Employee Handbook – October 2015. First reading. Town Attorney summarized Ordinance #10-2015 and explained to the Governing Body that the last time the employee handbook had been written was 1996 and that there were a few areas that needed updated.

Motion was made by Doug White and seconded by Ernie Blackford to approve Ordinance #10-2015 on first reading. Motion carried.

APPROVAL OF BUSINESS LICENSES: Business License applications for Bound Painting, Dream Home Restoration, Joe's Plumbing, Kaddywampus, Pioneer Contracting, and Sign Products were presented to the Governing Body for approval. Motion was made by Doug White and seconded by Joe Knop to approve the business licenses for Bound Painting, Dream Home Restoration, Joe's Plumbing, Kaddywampus, Pioneer Contracting, and Sign Products. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #4207 through #4211 were presented to the Governing Body for approval. The applications were for re-roofs, new construction, and a sign permit. Motion was made by Joe Knop and seconded by Ernie Blackford to approve permits #4207 through #4211. Motion carried.

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ENGINEER'S REPORT: Town Engineer Shane Porter advised that at the last meeting, Installation Services Construction was awarded the Town Hall Parking Lot Improvement Project. He advised that he needed authorization for the Mayor to execute and the Town Clerk to attest the agreement for this project as well as a Notice to Proceed.

Motion was made by Doug White and seconded by Jory Delinger authorizing the Mayor to execute and the Clerk to attest to the Town Hall Parking Lot Improvement Project Contracts for Installation Services Construction and award the Notice to Proceed. Motion carried.

Engineer Porter advised that Installation Services Construction plans to get started in the next couple of days. He stated that they will start with replacing the concrete first in the south and north parking lots.

Motion was made by Ernie Blackford and seconded by Doug White to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Ernie Blackford and seconded by Joe Knop to pay all bills and draw treasury upon the same. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Ernie Blackford and seconded by Joe Knop to adjourn at 7:10 p.m. Motion carried.

APPROVED:



Phil Hinds, Mayor

ATTESTED:



Janelle Underwood, Town Clerk