

## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

February 11, 2019

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Jennifer Sorenson at 7:00 p.m. and upon roll call the following were present: Mayor Jennifer Sorenson, Council Members Chad Edwards and Aaron Vigneault, Town Engineer Shane Porter, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Representative Ron Emond, Town Clerk Janelle Underwood, and interested citizens.

Council Member Joseph Knop was absent.

Town Attorney Phil Willoughby asked to be excused.

Mayor Jennifer Sorenson led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Chad Edwards and seconded by Aaron Vigneault to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on January 28, 2019, were presented for approval. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve the minutes as written. Motion carried.

APPOINTMENT OF COUNCIL MEMBER: Mayor Sorenson stated that the appointment of a new Council Member was tabled at the last Council Meeting and that she needed a motion to take it off the table for discussion.

Motion was made by Chad Edwards and seconded by Aaron Vigneault to remove the Appointment of Council Member from the table. Motion carried.

Mayor Jennifer Sorenson stated that she would like to appoint Sheena Hixson to fill the vacant Council Seat. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve the appointment of Sheena Hixson to fill the vacant Council Seat. Motion carried.

Town Clerk Janelle Underwood administered the Oath of Office to Sheena Hixson.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Fire, Police, Public Works, and Treasurer's reports were presented to the Governing Body in writing. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve the departmental monthly reports. Motion carried.

ORDINANCE #1-2019: An Ordinance Setting the 2019 Tax Levy. Second reading. Town Clerk Janelle Underwood summarized Ordinance #1-2019. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve Ordinance #1-2019 on second reading. Motion carried.

RESOLUTION #3-2019: A Town of Evansville Resolution for Financial Assistance with Populations Between 1,500 and 5,000. Town Clerk Janelle Underwood summarized Resolution #3-2019. Motion was made by Chad Edwards and seconded by Aaron Vigneault to approve Resolution #3-2019. Motion carried.

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APPROVAL OF BUSINESS LICENSES: Approval of Business License applications for American Pride Car and Dog Wash and Fly Vybes Hookah Lounge were presented to the Governing Body for approval. Motion was made Aaron Vigneault and seconded by Chad Edwards to approve the Business Licenses for American Pride Car and Dog Wash and Fly Vybes Hookah Lounge. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter advised the Governing Body that the Town has been working on the 2018 Miscellaneous Water Main Replacement Project on East Yellowstone and that he had Draw Down Request Number Two. He stated that this project is funded by a Wyoming Business Council Grant and that the project is covered by an eighty percent (80%) grant. He stated that they are in the design stage of the project. Engineer Porter stated that the Draw Down Request is in the amount of four thousand three hundred sixty-nine dollars (\$4,369.00) and that he needed authorization for the Mayor to execute.

Motion was made by Chad Edwards and seconded by Aaron Vigneault authorizing the Mayor to execute Draw Down Request Number Two in the amount of four thousand three hundred sixty-nine dollars (\$4,369.00). Motion carried.

Engineer Porter stated that the property owner at 6375 E. Yellowstone is planning to install two 1-1/2" water services lines to their property. He stated that the Town of Evansville's water main is located north of their lot across Yellowstone Highway and that they will need to bore the services across the highway and as such need to acquire a permit from WYDOT for the crossings. He stated that because the Town of Evansville is the owner of the utility, the Town is required to sign the permit. He stated that he needs authorization for the Mayor to execute the permit.

Motion was made by Aaron Vigneault and seconded by Chad Edwards authorizing the Mayor to execute the permit from WYDOT. Motion carried.

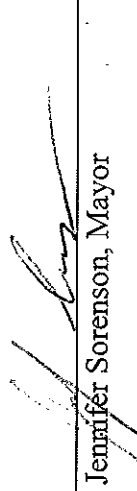
There being nothing further to report, motion was made by Chad Edwards and seconded by Aaron Vigneault to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Aaron Vigneault and seconded by Chad Edwards to pay all bills and draw treasury upon the same. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Aaron Vigneault and seconded by Chad Edwards to adjourn at 7:10 p.m. Motion carried.

APPROVED:



Jennifer Sorenson, Mayor

ATTESTED:



Janelle Underwood, Town Clerk