

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

April 13, 2020

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Jennifer Sorenson at 7:00 p.m. and upon roll call the following were present: Council Members Aaron Vigneault, Chad Edwards, Joe Knop, and Sheena Hixson, Town Attorney Kyle Ridgeway, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Ron Emond, Town Clerk Janelle Underwood..

Mayor Jennifer Sorenson led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Aaron Vigneault and seconded by Sheena Hixson to approve the agenda with the addition of placing the Consent Agenda items alphabetically and swapping items number thirteen (13) – Revocation of Wright Way Roofing’s Business License with item number fourteen (14) – Approval of Business License for RS Home Improvements. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for the Work Session, Regular Meeting, and Executive Session on February 24, 2020
- B) Resolution #2-2020 for WYDOT Financial Assistance
- C) Approval of Business Licenses for Blackout Window Tinting, Clark Roofing, Holbrook Remodeling, K & M Construction, Quality Brands of Casper
- D) Approval of March and April 2020 Bills
- E) Ratify Letter to the City of Casper Terminating Animal Control Services with the City of Casper.

Motion was made by Aaron Vigneault and seconded by Joe Knop to approve the Consent Agenda. Motion carried.

RESOLUTION #3-2020: A Resolution Setting Water Fill Station Fees. Town Clerk Janelle Underwood advised the Governing Body that with the upgrades to the Water Fill Station, it will be harder to differentiate the difference between residential and commercial users. She stated that it was suggested that the Town set a fee of \$10.00 per thousand gallons of water used. After discussion, motion was made by Joe Knop and seconded by Chad Edwards to approve Resolution #3-2020 setting the Water Fill Station rate to \$10.00 per thousand gallons. Motion carried.

RESOLUTION #4-2020: A Resolution Restricting Door to Door Sales During COVID 19. Town Clerk Janelle Underwood advised that in recent days, there has been a person from Spectrum going door to door making sales calls as well as Kirby Vacuum salespeople. She advised that these companies have not applied for a Door to Door Solicitors License and that with the Statewide Public Health Orders that are in place because of the Covid 19, the Chief of Police has the authority to approve or deny the Door to Door Solicitors based on a number of factors such as the general health, safety and welfare of the community. Motion was made by Aaron Vigneault and seconded by Sheena Hixson to approve Resolution #4-2020. Motion carried.

ORDINANCE #3-2020: An Ordinance to Amend Water Rates. Third and final reading. Town Clerk Janelle Underwood summarized Ordinance #3-2020 and advised that due to the last Council Meeting being held on February 24, 2020, the proposed ordinance was to go into effect on April 1, 2020. She asked that Ordinance #3-2020 be amended to read that the new rates go into effect May 1, 2020. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve Ordinance #3-2020 on third and final reading as amended. Motion carried.

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ORDINANCE #4-2020: An Ordinance to Amend Sewer Rates. Third and final reading. Town Clerk Janelle Underwood summarized Ordinance #4-2020 and advised that due to the last Council Meeting being held on February 24, 2020, the proposed ordinance was to go into effect on April 1, 2020. She asked that Ordinance #4-2020 be amended to read that the new rates go into effect May 1, 2020. Motion was made by Joe Knop and seconded by Chad Edwards to approve Ordinance #4-2020 on third and final reading as amended. Motion carried.

ORDINANCE #5-2020: An Ordinance to Amend Sanitation Rates. Third and final reading. Town Clerk Janelle Underwood summarized Ordinance #4-2020 and advised that due to the last Council Meeting being held on February 24, 2020, the proposed ordinance was to go into effect on April 1, 2020. She asked that Ordinance #4-2020 be amended to read that the new rates go into effect May 1, 2020. Motion was made by Aaron Vigneault and seconded by Joe Knop to approve Ordinance #5-2020 on third and reading as amended. Motion carried.

ORDINANCE #6-2020: An Ordinance Amending the Evansville Employee Handbook to Add a Fraternalization Policy Governing Employees and Town Official. First reading. Town Clerk Janelle Underwood read Ordinance #6-2020 by title. Town Attorney Kyle Ridgeway explained in detail the purpose of the proposed ordinance. After much discussion, motion was made by Sheena Hixson and seconded by Aaron Vigneault to approve Ordinance #6-2020 on first reading. Motion carried.

ORDINANCE #7-2020: An Ordinance Establishing Animal Control. First reading. Town Clerk Janelle Underwood read Ordinance #7-2020 by title only and advised that Chief Thompson prepared the proposed ordinance to have in place when the Town of Evansville starts handling its own animal control services. Discussion took place concerning the ordinance. Motion was made by Aaron Vigneault and seconded by Chad Edwards to approve Ordinance #7-2020 on first reading. Motion carried.

ANIMAL SHELTER AND HOLDING MOU BETWEEN EVANSVILLE AND MILLS WYOMING: Chief of Police Mike Thompson advised the Governing Body that he had for approval a Memorandum of Understanding between the Town of Evansville and the Town of Mills animal holding shelter for the holding of animals that are impounded or surrendered within the Town of Evansville. He stated that the MOU spells out the roles and responsibilities of each entity. After discussion, motion was made by Chad Edwards and seconded by Joe Knop to authorize the Mayor to execute the Animal Shelter and Holding Memorandum of Understanding Between Evansville and Mills, Wyoming. Motion carried.

MANAGER AGREEMENT EVANSVILLE ANIMAL CONTROL FACILITY: Attorney Kyle Ridgeway stated that the Town of Evansville would pay the Casper Humane Society fifteen thousand dollars (\$15,000.00) annually and that they would take care and control of the animal at the Mills Facility. He stated that after the five-day period if the animal is not claimed by the owner, the animal will become Casper Humane Society's responsibility. He stated that in addition to the annual charge, there would be actual monthly expense for food and veterinary, or other necessary care. He stated that the agreement would commence on July 1, 2020, and automatically renew for additional one-year terms thereafter.

Motion was made by Joe Knop and seconded by Chad Edwards to approve the Manager Agreement Evansville Animal Control Facility. Motion carried.

APPROVAL TO ADVERTISE FOR ANIMAL CONTROL TRUCK AND PURCHASE ANIMAL CONTROL EQUIPMENT: Chief of Police Mike Thompson stated that he has looked at used trucks and that for the cost of a used truck with the mileage, it is worth considering the purchase of a new truck. Chief Thompson stated that the Town would be looking at approximately sixteen thousand dollars (\$16,000.00) for the purchase of the animal slide in box, computer, radio, etc. After discussion, motion was made by Aaron Vigneault and seconded by Joe Knop to advertise for the purchase of a new on-the-lot truck for animal control. Motion carried.

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Motion was made by Aaron Vigneault and seconded by Chad Edwards authorizing the expense of sixteen thousand dollars (\$16,000.00) for the purchase of animal control equipment. Motion carried.

DISCUSSION TO REPAIR OR REPLACE PATROL UNIT: Chief of Police Mike Thompson stated that he spoke to the Governing Body a while back concerning one of the patrol units that has a steering column issue that will need addressed and the concern of putting money into something that could have problems with the water pump and/or engine on those particular units.

Council Member Chad Edwards asked if this was the discussion of making a lease purchase of a new patrol unit rather than spending money on a used unit given the problems that are arising with the Ford Explorers and the water pump/engine issues.

Chief Thompson stated that was correct and that they would be putting the patrol unit towards a trade-in.

Motion was made by Chad Edwards and seconded by Sheena Hixson to advertise for a new patrol unit with a trade in. Motion carried.

REVOCAION OF BUSINESS LICENSE – WRIGHT WAY ROOFING: Town Clerk Janelle Underwood advised that at the February 24, 2020, Council Meeting, the Governing Body suspended the Wright Way Roofing Business License with the possibility of revocation because the contractor refuses to apply for building permits and doesn't have his work inspected, which in turn leaves the homeowner in a bad position with unpermitted and uninspected work. She stated that a certified letter was sent to Wright Way Roofing about this issue and that the contractor he refused to pick up the letter. She stated that this contractor is on the Natrona County Bad Contractor's List. She also advised that Wright Way Roofing was ordered to stop work on a re-roof job on Platte Park Road a few weeks back.

Council Member Aaron Vigneault asked what the Town's other options are if this license is revoked and he still conducts business in Evansville.

Town Attorney Kyle Ridgeway stated that Wright Way Roofing could be prosecuted criminally, or it could be taken it to the next level by obtaining an injunction in the Natrona County Courts. Attorney Ridgeway spoke to Dave Wright's attorney and explained to her that the contractor cannot perform any work in Evansville. He stated that it appears that Wright Way Roofing is trying to work under another licensed contractor, which will be discussed with the Governing Body next on the agenda. Attorney Ridgeway stated that by revoking Wright Way Roofing's business license, if Wright Way attempts to do any further work in Evansville, then Chief Thompson can decide whether to issue a citation.

Motion was made by Aaron Vigneault and seconded by Joe Knop to revoke Wright Way Roofing Business License. Motion carried.

APPROVAL OF BUSINESS LICENSE: Business License application for RS Home Improvement was presented to the Governing Body for approval. Town Clerk Janelle Underwood advised that RS Home Improvement applied for a business license after Wright Way Roofing was advised that he could not do any work in Evansville until his issues were resolved. She stated that the concern was that RS Home Improvement was applying for a business license and building permits for Wright Way Roofing because it was the same people and the same equipment from Wright Way Roofing. Town Clerk Janelle Underwood stated that when she spoke to the owner of RS Home Improvements that her concern was that RS Home Improvement was a front for Wright Way Roofing and explained the issues that had taken place with Dave Wright, the owner assured her that was not the case. She stated that RS Home Improvements applied for a permit to complete the job that Wright Way Roofing started on Platte Park Road and never called for any inspections.

After discussion, motion was made by Aaron Vigneault and seconded by Joe Knop to deny the Business License for RS Home Improvements. Motion carried.

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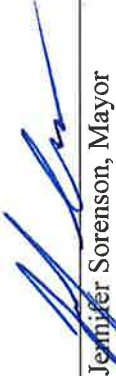
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PUBLIC COMMENTS: Mayor Sorenson called for any public comments. She advised that those that wished to comment could call in to 234-6530 to make their comments. There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Chad Edwards and seconded by Joe Knop to adjourn at 7:46 p.m. Motion carried.

APPROVED:


Jennifer Sorenson, Mayor

ATTESTED:


Janelle Underwood, Town Clerk