



-AGENDA-

CHAD EDWARDS, MAYOR

September 28, 2020

7:00 P.M.

THE TOWN OF EVANSVILLE

Council Members:

Joseph Knop

Aaron Vigneault

Sheena Hixson

Candace Machado

Town Attorney Williams, Porter, Day & Neville

Town Engineer - WLC, Inc.

Town Clerk Janelle Underwood

Town Treasurer Lexi Erickson

Chief of Police Mike Thompson

Fire Chief Leo Malsom

P.W. Director

**Due to Covid-19, we ask that people maintain 6' distance. The meeting will be streamed live on YouTube.**

**YouTube link <https://www.youtube.com/channel/UCB0HNSulhIk51ixwxexh55w>**

Meeting called to order

Roll call

Pledge of Allegiance

Approval of Agenda

1) Consent Agenda

A. Approval of Regular Meeting Minutes for September 14, 2020

B. Approval of Business License – Valor Construction

2) Approval of Municode Agreement

3) Resolution #10-2020 – Corporate Banking Resolution

4) Public Comments

5) Adjournment

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

P.O. DRAWER 158, EVANSVILLE, WYOMING 82636-0158

(307) 234-6530 • FAX: (307) 266-5109

[www.townofevansville.org](http://www.townofevansville.org) • EMAIL: [townclerk@evansvillewy.com](mailto:townclerk@evansvillewy.com)

## RECORD OF PROCEEDINGS

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Meeting of the Evansville Town Council, Evansville, Wyoming

September 14, 2020

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Mayor Chad Edwards, Council Members Sheena Hixson, and Candace Machado, Town Attorney Scott Murry, Town Engineer Shane Porter, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Assistant Fire Chief Mark Cornett, Public Works Representative Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Member Aaron Vigneault, Council Member Joe Knop, and Fire Chief Leo Malsom asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Sheena Hixson and seconded by Candace Machado to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for Regular Meeting on August 24, 2020
- B) Approval of Business Licenses – Blue Ice Contracting and Gaviotis Construction
- C) Approval of Bills

Motion was made by Sheena Hixson and seconded by Candace Machado to approve the Consent Agenda. Motion carried.

INTRODUCTION AND OATH OF OFFICE FOR NEW POLICE OFFICER: Chief of Police Mike Thompson spoke about the History of Law Enforcement and the colors and meaning of the patch and badge that they carry for the Town of Evansville. Chief Thompson then introduced Officer Travis Sibal.

Town Clerk Janelle Underwood administered the Oath of Office and the Jurat was signed by Officer Sibal.

APPROVAL OF SURVEYORS EXPENSE FOR ANNEXATIONS: Mayor Chad Edwards stated that he is proposing some needed clean up within Evansville's municipal boundaries. He stated that there are portions of roads that are not in Evansville and it creates a bit of a headache for public safety responders. He stated some of the areas that need cleaned up are the intersection of Western Avenue and Walsh Drive, sections of Platte Park Road, portions of Blackmore Road as well as some parcels between Blackmore Road and Hat Six Road. He stated that the survey is not to exceed sixteen thousand dollars (\$16,000.00).

After discussion, motion was made by Sheena Hixson and seconded by Candace Machado to approve the Surveyors expense not to exceed sixteen thousand dollars (\$16,000.00). Motion carried.

UPDATE ON RECYCLE BIN AGREEMENT: Mayor Edwards stated that the majority of residents wanted the current recycle bins and services to stay and he was able to negotiate with the City of Casper to new terms on the recycle bin services. He stated that the new proposal will be to have the cardboard bin picked up twice a week and all other bins once a week for an annual cost of eight thousand four hundred sixty dollars (\$8,460.00). He stated that the City of Casper will be forwarding a new agreement.

DISCUSSION ON LAND AND APPRAISAL: Mayor Chad Edwards stated that the Town received the appraisal on the land located east of Platte Park Road and the value of that land was unchanged at the amount of two hundred forty thousand dollars (\$240,000.00). He stated that if the Council so wishes, the next step would be to advertise the property for sale. He stated that the advertisement would stipulate certain requirements with the land sell such as no basements allowed due to the high-water table in that area.

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September 14, 2020

Motion was made by Sheena Hixson and seconded by Candace Machado to go forward with the advertisement to sell the land. Motion carried.

APPROVAL OF THE ESRI CONTRACT: Mayor Edwards stated the ESRI Contract is part of the Regional GIS that the Town of Evansville has licenses for. He stated that the renewal of the ESRI Contract will allow the Town of Evansville to continue utilizing the Regional GIS Program.

Motion was made by Sheena Hixson and seconded by Candace Machado to approve the ESRI Contract. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter advised the Governing Body that things are moving forward again with the Secondary Access Road Project. He stated that the Veterans Commission has revised their letter and has approved the proposed roadway. He stated that Evansville will need to purchase an easement from the State and that the cost of the easement is based on an appraisal value determined by the State. He stated that the total cost is thirty-one thousand forty-four dollars and sixty cents (\$31,044.60), of which, seventy-five percent is due now which is twenty-three thousand two hundred eighty-three dollars and forty-five cents (\$23,283.45). Engineer Porter stated that in addition the Town is required to pay the current lease holder an amount to account for the loss of leased land and that the amount due to the lease holder is one thousand nine hundred fourteen dollars and twenty-five cents (\$1,914.25).

Engineer Porter stated that with the proposed easement purchase and some WLC invoices, that he has SLIB Grant Drawdown Request No. 4 in the amount of thirty-three thousand three hundred twenty-six dollars and seventy-three cents (\$33,326.73), of which the grant is covered one hundred percent.

Motion was made by Sheena Hixson and seconded by Candace Machado authorizing the Mayor to execute the SLIB Grant Drawdown Request No. 4 in the amount of thirty-three thousand three hundred twenty-six dollars and seventy-three cents (\$33,326.73). Motion carried.

PUBLIC COMMENTS: There were no public comments. Penny Van Holland stated that she does not agree with the Town of Evansville selling the land along Platte Park Road. She stated that she feels the water table is too high and there is a lot of traffic to and from the park. She stated that with the current economy, she does not feel homes would sell down there.

ADJOURNMENT: There being no further business, motion was made by Sheena Hixson and seconded by Candace Machado to adjourn at 7:37 p.m. Motion carried.

APPROVED: 

Chad Edwards, Mayor

ATTESTED: 

Janelle Underwood, Town Clerk

**RESOLUTION #10-2020**

**CORPORATE BANKING RESOLUTION**

**Whereas**, the Town of Evansville is a municipal corporation under the laws of the State of Wyoming; and

**Whereas**, the Town of Evansville has designated Hilltop National Bank as a depository for the health insurance funds for the Town of Evansville. Funds of the Town deposited shall be subject to withdraw upon checks, notes, drafts, or other orders for the payment of money when signed on the Town's behalf by any two of the following Town officials:

Chad Edwards, Mayor  
Joseph Knop, Councilman  
Alexi Erickson, Town Treasurer  
Janelle Underwood, Town Clerk

**Whereas**, all agreements regarding Automatic Clearing House (ACH) processing, credit card accounts, and merchant processing shall be signed by any two of the following Town officials:

Chad Edwards, Mayor  
Joseph Knop, Councilman  
Alexi Erickson, Town Treasurer  
Janelle Underwood, Town Clerk

**Whereas**, the bank is authorized to pay all orders and receive them for the credit of or in payment from the payee or any other holder without inquiring into the circumstances of the issue or the disposition of the proceeds; and

**Whereas**, the Resolution will remain in effect until written notice of revocation is delivered.

**Now, Therefore, Be It Ordained by the Governing Body of the Town of Evansville, Wyoming**, that the persons named above occupy the positions set forth and the forgoing Resolution shall be in full force and effect this 28th day of September, 2020.

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Chad Edwards, Mayor

Attest:

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Janelle Underwood, Town Clerk