



-AGENDA-

CHAD EDWARDS, MAYOR

October 12, 2020

7:00 P.M.

THE TOWN OF EVANSVILLE

Council Members:

Joseph Knop	Town Clerk Janelle Underwood
Aaron Vigneault	Town Treasurer Lexi Erickson
Sheena Hixson	Chief of Police Mike Thompson
Candace Machado	Fire Chief Leo Malsom
Town Attorney Williams, Porter, Day & Neville	P.W. Director
Town Engineer - WLC, Inc.	

Due to Covid-19, we ask that people maintain 6' distance. The meeting will be streamed live on YouTube. YouTube link <https://www.youtube.com/channel/UCB0HNSulh1k51ixwxexh55w>

Meeting called to order

Roll call

Pledge of Allegiance

Approval of Agenda

- 1) Consent Agenda
 - A. Approval of Regular Meeting Minutes for September 28, 2020
 - B. Approval of Business Licenses – Prime Electric, LLC & Ruby Electric, LLC
 - C. Approval of Bills
- 2) Appointment of Public Works Director and Oath of Office
- 3) Approval of Grant Draw Down Request – Coronavirus Relief Grant
- 4) Approval of Expense for Abatement of Property
- 5) Cancellation of December 28, 2020, Council Meeting
- 6) Public Comments
- 7) Adjournment

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

P.O. DRAWER 158, EVANSVILLE, WYOMING 82636-0158
(307) 234-6530 • FAX: (307) 266-5109
www.townofevansville.org • EMAIL: townclerk@evansvillewy.com

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

September 28, 2020

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Joe Knop, and Sheena Hixson, Town Attorney Scott Murray, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Representative Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Members Aaron Vigneault and Candace Machado asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Sheena Hixson and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Approval of Regular Meeting Minutes for September 14, 2020
- B) Approval of Business License - Valor Construction

Motion was made by Sheena Hixson and seconded by Joe Knop to approve the Consent Agenda. Motion carried.

APPROVAL OF MUNICODE AGREEMENT: Town Clerk Janelle Underwood advised the Governing Body that she had for their approval an agreement with Municode for the recodification, supplementation, and online code hosting services of the Town's Municipal Code. She advised the Governing Body that the Town's Code book needs updating and it would be nice to have the municipal codes online. She stated that the recodification cost is proposed at ten thousand nine hundred and twenty-five dollars (\$10,925.00) with Gender Neutralization of the Code for an additional four hundred and seventy-five dollars (\$475.00) and Online Code Hosting at a cost of four hundred and fifty-dollars (\$450.00) annually. Town Clerk Janelle Underwood stated that the recodification was budgeted with the ability to run this recodification over the course of two fiscal years so that we could spread that cost over the two fiscal years. She stated that she had Town Attorney Kyle Ridgeway review the agreement and he approved it. He also stated that it was a reasonable proposal.

Mayor Chad Edwards stated that at different times he has tried to research the Town codes online and it is a struggle and he would look forward to seeing the codes online once the recodification was complete.

Council Member Sheena Hixson agreed that it would be nice to see the municipal codes online.

Motion was made by Joe Knop and seconded by Sheena Hixson to approve the Municode Agreement. Motion carried.

RESOLUTION #10-2020: A Corporate Baking Resolution. Town Clerk Janelle Underwood summarized the Corporate Banking Resolution for Hilltop National Bank. Motion was made by Sheena Hixson and seconded by Joe Knop to approve Resolution #10-2020. Motion carried.

PUBLIC COMMENTS: During public comments, Aaron Jones, 467 Holmes Street, spoke to the Governing Body about his participation in a test to see if his local law enforcement would use proper verbal de-escalation skills. He stated that the information is then gathered and will be used to compile information of Law

RECORD OF PROCEEDINGS


Meeting of the Evansville Town Council, Evansville, Wyoming

September 28, 2020


Enforcements use of verbal de-escalation skills. Mr. Jones proceeded to give his examples of his encounters with the Police Department and wanted to make it clear that this was not an attack on the Town's Police Chief or the men and women that serve the Town of Evansville but that it was a simple observation that he made and feels that they can do better.

ADJOURNMENT: There being no further business, motion was made by Joe Knop and seconded by Sheena Hixson to adjourn at 7:17 p.m. Motion carried.

APPROVED: _____


Chad Edwards, Mayor

ATTESTED: _____


Janelle Underwood, Town Clerk

Date Submitted October 12, 2020

GRANT NO. CRF-040

WYOMING CORONAVIRUS RELIEF FUND GRANT DRAFT REQUEST

TO: WYOMING STATE LOAN & INVESTMENT BOARD
OFFICE OF STATE LANDS & INVESTMENTS
122 WEST 25TH STREET, 1st FLOOR WEST SUITE W103
HERSCHLER BUILDING
CHEYENNE, WYOMING 82002-0600

SLIB 100%

REQUESTED BY: Town of Evansville

WCRF REQUEST TYPE Payroll, PPE, Attorney Fees

Grant Draft Request # 1

A. Amount of Previous Requests Approved \$ 0.00

(List and Attach Invoices Separately)			Total Invoice	SLIB Amount
Company Name	Invoice #	Purchase Order Date or Service Dates		
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

Attach separate sheet if needed

B. Current Request for Payment \$ 42,746.00

C. Total Funds Approved to Date (A+B) \$ 42,746.00

Office Use Only	
Prog. Manager / Designee Approval _____	Date _____
Date Range _____ to _____	\$ _____
Reference Page(s) _____	
Date Range _____ to _____	\$ _____
Reference Page(s) _____	

Funding RECAP

D. Amount of Funds Approved for Project \$ 42,746.00

E. Less Funds Previously Requested (A) \$ _____

F. Less Current Request (B) \$ _____

G. Total Requests Approved to Date (E+F) \$ _____

H. Balance of Loan Funds Undisbursed (D-G) \$ 42,746.00

I hereby certify that the above requested funds by: Town of Evansville for the amount on Line B is a true and accurate request for funds from the WYOMING STATE LOAN & INVESTMENT BOARD. I certify, under penalty of perjury, that this voucher and the items included herein for payment are correct and just in all respects; and that this voucher is approved for payment. I certify that the requested funds comply with section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act. I further certify that the funding being applied for meets the requirements of 2020 Spec. Session 1, SEA No. 001, Section 2(b)(ii), (iii) and (x) and Chapter 39 of the SLIB's rules.

NOTE: All Signatures Must be Original - Photocopy of facsimile Signatures are NOT Acceptable - Document will be Returned.

BY: _____ Mayor
Name & Title

ATTEST: _____ Town Clerk
Name & Title

Name of contact person for this Grant Draft Request: _____ Janelle Underwood, Town Clerk

Phone Number: 307-234-6530

E-mail Address: townclerk@evansvillewy.com