



-AGENDA-

CHAD EDWARDS, MAYOR

November 23, 2020

7:00 P.M.

THE TOWN OF EVANSVILLE

Council Members:

Joseph Knop

Aaron Vigneault

Sheena Hixson

Candace Machado

Town Attorney Williams, Porter, Day & Neville

Town Engineer - WLC, Inc.

Town Clerk Janelle Underwood

Town Treasurer Lexi Erickson

Chief of Police Mike Thompson

Fire Chief Leo Malsom

P.W. Director Paul Hanson

Due to Covid-19, we ask that people maintain 6' distance. The meeting will be streamed live on YouTube.

YouTube link <https://www.youtube.com/channel/UCB0HNSulhIk51ixwxexh55w>

Meeting called to order

Roll call

Pledge of Allegiance

Approval of Agenda

1) Consent Agenda

A. Approval of Regular Meeting Minutes for Nov 9, 2020 & Work Session Minutes for Nov 16, 2020

2) Resolution #12-2020 – Submission of Coronavirus Relief Fund State Land & Investment Grant Application

3) Approval of Site Plan and Resolution #13-2020

4) Award of Bid – 2020 Articulated Loader

5) MPO 5 Year Transportation Plan Update

6) Public Comments

7) Executive Session – W.S.S. 16-4-405 (a) (ix) – Confidential Information

8) Adjournment

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

P.O. DRAWER 158, EVANSVILLE, WYOMING 82636-0158

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RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

November 9, 2020

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Mayor Chad Edwards, Council Members Aaron Vigneault, Joe Knop, Sheena Hixson and Candace Machado, Town Attorney Scott Murray, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Paul Hanson, Town Clerk Janelle Underwood, and interested citizens.

Mayor Chad Edwards led the Pledge of Allegiance.

Mayor Chad Edwards stated that he would like to congratulate our newly elected Council Members Rhonda Stypa and Michael Scott.

APPROVAL OF AGENDA: Motion was made by Sheena Hixson and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for Regular Meeting and Executive Session Minutes for October 26, 2020
- B) Approval of Bills

Motion was made by Joe Knop and seconded by Aaron Vigneault to approve the Consent Agenda. Motion carried.

RESOLUTION #11-2020: Submission of Coronavirus Relief Fund State Land and Investment Grant Application. Town Clerk Janelle Underwood summarized Resolution #11-2020 and advised that the grant application is for the reimbursement of monies spent for sanitizers, disinfectant sprays, personal protective gear, lap top computers for virtual meetings, to live stream Town Council Meetings and to work remotely from home. She stated that the grant application amount is thirteen thousand one hundred fifty-seven dollars (\$13,157.00).

Motion was made by Candace Machado and seconded by Joe Knop to approve Resolution #11-2020. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Aaron Vigneault and seconded by Sheena Hixson to adjourn at 7:04 p.m. Motion carried.

APPROVED: 

Chad Edwards, Mayor

ATTESTED: 

Janelle Underwood, Town Clerk

RECORD OF PROCEEDINGS

Evansville Town Council Meeting, Evansville, Wyoming

November 16, 2020

Work Session

A Work Session was held on November 16, 2020, at 6:30 p.m. Present were Mayor Chad Edwards, Council Members Sheena Hixson, and Candace Machado. Also present were Town Clerk Janelle Underwood, Police Chief Mike Thompson, and Town Attorneys Kyle Ridgeway and Alia Scott via Skype.

Council Member Aaron Vigneault asked to be excused.

The purpose of the Work Session was to discuss proposed Town Employee Policies. The proposed policies are Workplace Drug & Alcohol Testing Policy, Employee Hiring & Background Checks Policy, Whistleblower and Special Reporting Policy, Employee Mental Health Policy, Evansville Police Department Evidence Room Policy, and the current Fraternalization Policy.

After discussions on the proposed policies, the Work Session was adjourned at 8:25 p.m. No action was taken.

APPROVED:



Chad Edwards, Mayor

ATTESTED:



Janelle Underwood, Town Clerk

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF A CORONAVIRUS RELIEF GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

Town of Evansville

FOR THE PURPOSE OF:

Covering the expenses of the Evansville Emergency Services under the Presumptive Method during the Covid-19 Pandemic.

(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the Town of Evansville

desires to participate in the CORONAVIRUS RELIEF GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the Town of Evansville

recognizes the need for the request; and

WHEREAS, the Coronavirus Relief Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the CARES Act, the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE

Town of Evansville

that a grant application in the amount of

\$ **352,000.00**

(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the

Coronavirus Relief Grant Program

(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

Chad Edwards, Mayor

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the Town of Evansville

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

23rd

(Date)

day of

November 2020

(Month)

(Year)

(Signature)

(Signature)

Chad Edwards, Mayor

(Name and Title)

Attest:

(Signature)

(Signature)

Janelle Underwood, Town Clerk

(Name and Title)

RESOLUTION # 13-2020

A RESOLUTION APPROVING A SITE PLAN FOR A 5,000 SQ. FT ACCESSORY BUILDING, WITHIN A LIGHT INDUSTRIAL (I-L) ZONING DISTRICT ON LOT 11, REFINERY ADDITION, TOWN OF EVANSVILLE, NATRONA COUNTY, WYOMING

WHEREAS, the Town of Evansville is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, S & T Sales, LLC. is the owner of Lot 11, Refinery Addition, Town of Evansville; and

WHEREAS, Lot 11, Refinery Addition, Town of Evansville is zoned Light Industrial (I-L) and the owner petitioned the Town of Evansville for approval of a 5,000 sq. ft industrial accessory building on the property; and

WHEREAS, the Town Staff and Utility Providers have reviewed the information submitted and found the Site Plan complies with the Town of Evansville Zoning regulations and requirements; and

WHEREAS, Town Staff forwarded a "Do Pass" recommendation to the Evansville Town Council with the following conditions:

1. That prior to obtaining building permits to construct, the Owner signs a Site Plan Agreement which will be recorded with the Natrona County Clerk's office stating construction will comply with all design provisions as shown on the Site Plan including parking, lighting, landscaping, replanting, water and sanitary services, drainage and other improvements required by the Town of Evansville.
2. The Owner obtains all required building permits, and complies with all Evansville Code and inspection requirements, and State and Federal regulations.
3. A That prior to the issuance of certificates of occupancy, all requirements shall be completed to the satisfaction of the Town Planner, Town Engineer, Public Works Director, Fire Inspector and Building Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Evansville that the site plan approving a 5,000 sq. ft industrial accessory building on Lot 11, Refinery Addition, Town of Evansville, Natrona County, Wyoming be approved with the conditions recommended by Town of Evansville Staff and Planning and Zoning Commission.

RESOLVED THIS _____ DAY OF _____, 2020, BY MAJORITY VOTE OF THE GOVERNING BODY OF THE TOWN OF EVANSVILLE IN ATTENDANCE AT THE REGULARLY SCHEDULED COUNCIL MEETING OF THE ABOVE DATE.

The Town of Evansville by:

Chad Edwards, Mayor

Sheena Hixson, Council

Joseph Knop, Council

Aaron Vigneault, Council

Candace Machado, Council

ATTESTED BY:

Janelle Underwood, Town Clerk