

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

January 25, 2021

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Joe Knop, Candace Machado, Michael Scott, and Cathy Stypa, Town Attorney Alia Scott, Fire Chief Leo Malsom, Public Works Director Paul Hanson, Town Clerk Janelle Underwood, and interested citizens.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

A) Approval of Regular Meeting Minutes for January 11, 2021, and the Work Session for January 18, 2021.

Motion was made by Joe Knop and seconded by Michael Scott to approve the Consent Agenda. Motion carried.

LIQUOR LICENSE RENEWAL - TAYLOR'S SPORTS BAR & SPIRITS: *Tabled on*

January 11, 2021. Motion was made by Michael Scott and seconded by Joe Knop to remove the Liquor License Renewal for Taylor's Sports Bar & Spirits from the table. Motion carried.

Mayor Chad Edwards asked if there were any comments regarding the renewal of Taylor's Sports Bar & Spirits Liquor License renewal.

Travis Taylor with Taylor's Sports Bar & Spirits apologized to the Governing Body for not attending the last Council Meeting for his liquor license renewal.

There being no further comments, motion was made by Cathy Stypa and seconded by Joe Knop to approve the renewal of Taylor's Sports Bar & Spirits Liquor License renewal. Motion carried.

APPROVAL OF THREE TRAILS EMPLOYEES & FAMILY ASSISTANCE PROGRAM: Mayor Chad Edwards stated that during the review of employee policies, one of the discussed policies is a mental health policy. He stated that the Town has been working towards this to aid the employees and their family for counseling and that it would be unlimited sessions.

Town Clerk Janelle Underwood stated that the prorated membership fee to join the program starting February 1, 2021 would be fifty-six dollars and eighty-seven cents (\$56.87) per employee along with a fifteen dollar (\$15.00) one time charge per employee. She stated that if the Town wanted to start the program March 1, 2021, the prorated fee would be a little less. She stated that this service would be provided to all full-time, part-time and volunteers of the Town of Evansville.

Council Member Candace Machado stated that given the fact that most counseling sessions run anywhere from eighty-five dollars (\$85.00) to one hundred fifty dollars (\$150.00) an hour. She stated that you are not going to get a better fee in terms of what Three Trails offers.

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After discussion, motion was made by Cathy Stypa and seconded by Michael Scott to approve the Three Trails Employee and Family Assistance Program starting February 1, 2021. Motion carried.

DISCUSSION ON TOWN UPDATES: Mayor Chad Edwards reported to the Governing Body that the easement for the Secondary Access Road will be presented for approval at the February 4, 2021, State Land and Investment Board meeting and that there is a recommendation for approval from the staff. Mayor Edwards stated that with the anticipation of the easement being approved, the Town has started the advertisement for bids for the construction of the Secondary Access in hopes to have the project completed by the end of summer to early fall.

Mayor Edwards stated that the reconstruction of Interstate 25 Highway over-pass over Walsh Drive is set to go out to bid by the Wyoming Department of Transportation this spring and this will be a two-year project as well as this intersection will become signalized.

ENGINEER'S REPORT: Town Engineer Shane Porter advised the Governing Body that he had Draw Down Request No. Five in the amount of twenty-three thousand three hundred twenty-three dollars and thirty-eight cents (\$23,323.38) for the Secondary Access Project.

Motion was made by Joe Knop and seconded by Cathy Stypa to approve Draw Down Request Number Five in the amount of twenty-three thousand three hundred twenty-three dollars and thirty-eight cents (\$23,323.38) for the Secondary Access Project. Motion carried.

Mayor Edwards stated that this project is covered by the grant one hundred percent.

Engineer Porter stated that when Evansville applied for the grants for this project it was a few years ago and does caution everyone that the numbers could come in a little higher than what was originally estimated.

Motion was made by Joe Knop and seconded by Michael Scott to approve the Engineer's report. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Joe Knop and seconded by Michael Scott to adjourn at 7:12 p.m. Motion carried.

APPROVED: 

Chad Edwards, Mayor

ATTESTED: 

Janelle Underwood, Town Clerk