

## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

May 10, 2021

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Mayor Chad Edwards, Council Members Joe Knop, Candace Machado, and Michael Scott, Town Attorney Scott Murry, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Paul Hanson, Town Clerk Janelle Underwood, and interested citizens.

Council Member Cathy Stypa and Town Treasurer Lexi Erickson asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Joe Knop and seconded by Michael Scott to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for Regular Meeting April 26, 2021 and Work Session April 28, 2021
- B) Ratify Oil City Beer Company Malt Beverage Permit
- C) Approval of Bills

Motion was made by Michael Scott and seconded by Candace Machado to approve the Consent Agenda. Motion carried.

APPROVAL OF PARADE PERMIT – 2021 SUMMER BASKETBALL CAMP: Joe Gunderson, Social Worker for Mercer House, and a resident of Evansville spoke to the Governing Body. He stated that he would like to receive a Parade Permit to hold a free Basketball Camp at Joe Stoneking Park for Evansville youth ages K through 8<sup>th</sup> Grade on July 10, 2021 and July 11, 2021. He stated that he would have room for a total of eighteen kids and that each of them will receive a free basketball.

Mr. Gunderson stated that he would also like to hold another Basketball Camp on August 14, 2021 and August 15, 2021, for a Three Point Contest as a Fundraiser for Casper Police Officer Dumnuck's son who has been diagnosed with a rare neuro-degenerative brain disorder. He stated that the entry fee would be twenty dollars (\$20.00) per person with a total of fifty-three-person teams. He stated that all proceeds would go directly to Massachusetts General Hospital for Officer Dumnuck's son.

After questions and discussion, motion was made by Joe Knop and seconded by Michael Scott to approve the two permits for the Basketball Camps at Joe Stoneking Park on July 10, 2021 and July 11, 2021 and August 14, 2021 and August 15, 2021. Motion carried.

LIZ BECHER – CITY OF CASPER COMMUNITY DEVELOPMENT DEPARTMENT: Liz Becher stated that it was the first day of the Casper Area Transit and that she wanted to provide an update on the Casper Area Link and the Casper Area Transit Dial-A-Ride. She stated that in the transition, twenty-seven employees who primarily were dispatchers and drivers were from CATC and The Bus that transferred over and with the addition of new employees for a total of thirty-two employees with the new Casper Area Transit. She stated that Casper Area Transit will be getting new dispatch software and radios as well as Evansville's bus will be getting equipped with a new air filtration system and that the funding is coming from the Cares Act Program as well as all buses will have new wraps with the new names, logos, and phone numbers on them.

Mayor Edwards stated that it was his understanding that even with all the Capital upgrades to the transit system that Evansville will not be seeing any additional charges in the upcoming year.

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Liz Becher stated that Mayor Edwards was correct and that there are no planned increases in the costs.

ORDINANCE #3-2021 – AN ORDINANCE AMENDING ZONING REGULATIONS: Tabled 3/22/2021  
Motion was made by Michael Scott and seconded by Joe Knop to remove Ordinance #3-2021 from the Table. Motion carried.

Town Planner Scott Radden stated that with the proposed changes in the Zoning Regulations to include Urban Agriculture Residential and Urban Agriculture and provide better definition for Mobile Homes, Manufactured Homes, and HUD Certified mobile homes. He stated that he also added that it would be a requirement for a Compliance Letter from a Certified Inspector and that they must meet the Mobile and Manufactured Homes Standards. Scott Radden stated that he would also recommend adding an additional section (Section 8) for Mobile and Manufactured Home Standards that is a policy of the Natrona County Building Department. He stated that they are the jurisdiction that handles the Town of Evansville's permits and inspections.

Motion was made by Michael Scott and seconded by Candace Machado to approve Ordinance #3-2021 on second reading with the addition of Section 8 for Mobile and Manufactured Homes Standards. Motion carried.

ABATEMENT OF NUISANCE PROPERTIES: Police Chief Mike Thompson advised that 1030 Fifth Street, 1170 Fifth Street, 969 Park Lane, and 1029 Park Lane have been declared nuisance properties by the Evansville Municipal Court. He stated that the Court has ordered clean up of the properties at the expense of the property owner. He stated that the owner was cited back in October of 2020 on three of the properties and that it has been almost two years ago concerning the condition of the property at 1170 Fifth Street. Chief Thompson advised that he called for bids and received individual bids from Robinson Contracting. He stated that the bid for 969 Park Lane is two thousand two hundred fifty dollars (\$2,250.00); 1029 Park Lane is two thousand three hundred and seventy dollars (\$2,370.00); 1030 Fifth Street is two thousand two hundred and seventy dollars (\$2,270.00) and 1170 Fifth Street is two thousand two hundred and fifty dollars (\$2,250.00). Chief Thompson stated that these abatements are different from the other abatements because it is only for the junk, debris, and vehicle issues.

Motion was made by Joe Knop and seconded by Michael Scott authorizing Chief Thompson to move forward with the abatement of these properties. Motion carried.

COVID-19 OPERATING PLAN FOR JURY TRIALS: Town Attorney Scott Murry stated that with the potential that the Town will be holding a jury trial they thought it would be good to have a plan in place so that those involved in a jury duty process would feel that safeguards are in place. He stated that he could make some changes to better fit Evansville and present the changes at the next Council meeting.

Mayor Edwards stated that there were a couple of items in the proposed plan that could cause some issues such as the recess section. He stated that trying to split the jurors into two rooms and then having to provide some sort of communication device would be an expense to the Town. He stated one potential idea would be to excuse everyone from the Court and the jurors could recess in the Courtroom. He also stated that the installation of sidebars to create white noise so the attorneys can talk would be an added expense when the room off the Courtroom could be utilized.

After discussion, motion was made by Michael Scott and seconded by Joe Knop to approve the Covid-19 Operating Plan for Jury Trials and have the attorneys work on the personal protective equipment section, the recess section, and the sidebars. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter reported on the Secondary Access Project. He stated that the contractor ran into an underground spring that was discovered during construction and the contractor was having issues in getting the equipment through the area. He stated that they laid down some stabilization

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fabric and hauled in road base to structurally support the new road. He sated that it did increase the cost of the project, so he had Change Order No. One in the amount of eleven thousand five hundred dollars (\$11,500.00).

Motion was made by Joe Knop and seconded by Michael Scott authorizing the Mayor to execute Change Order No. One in the amount of eleven thousand five hundred dollars (\$11,500.00). Motion carried.

Mayor Edwards stated that having the Secondary Access Road completed soon will be good because after talking with the Wyoming Department of Transportation, they plan to start the detour work in June for the Interstate 25 Reconstruction Project possibly starting this fall.

Engineer Porter stated that he had Contractors Pay Estimate No. One in the amount of fifty-six thousand three hundred twenty-three dollars and thirty-five cents (\$56,323.35).

Motion was made by Michael Scott and seconded by Candace Machado to approve Contractors Pay Estimate No. One in the amount of fifty-six thousand three hundred twenty-three dollars and thirty-five cents (\$56,323.35). Motion carried.

Engineer Porter stated that he had Draw Down request Number Six in the amount of eighty-one thousand nine hundred thirteen dollars and sixty-three cents (\$81,913.63) and need authorization for the Mayor to execute.

Motion was made by Michael Scott and seconded by Joe Knop authorizing the Mayor to execute Draw Down Request No. Six in the amount of eighty-one thousand nine hundred thirteen dollars and sixty-three cents (\$81,913.63). Motion carried.

Motion was made by Michael Scott and seconded by Candace Machado to approve the Engineer's report. Motion carried.

PUBLIC COMMENTS: During public comments, Sheila Riggs asked what the plan was for the potholes around the mailboxes off Platte Park Road.

Mayor Edwards stated that he believed the Public Works Department was putting together some cost estimates for road base.

Public Works Director Paul Hanson stated that was correct.

ADJOURNMENT: There being no further business, motion was made by Michael Scott and seconded by Joe Knop to adjourn at 7:50 p.m. Motion carried.

APPROVED:

  
Chad Edwards, Mayor

ATTESTED:

  
Janelle Underwood, Town Clerk