

## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

June 14, 2021

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Mayor Chad Edwards, Council Members Joe Knop, Candace Machado, and Michael Scott, Town Attorney Scott Murry, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Paul Hanson, Town Clerk Janelle Underwood, and interested citizens.

Council Member Cathy Stypa and Town Treasurer Lexi Erickson asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for Regular Meeting May 24, 2021
- B) Approval of Business License – Plumbing Masters
- C) Approval of Bills

Motion was made by Joe Knop and seconded by Michael Scott to approve the Consent Agenda. Motion carried.

RESOLUTION #3-2021: A Resolution Supporting the 1% Specific Purpose Excise Tax. Town Clerk Janelle Underwood read Resolution #3-2021 by title and summarized the purpose of the resolution.

Mayor Edwards stated that the purpose of the resolution is to show Evansville supports the proposed 6<sup>th</sup> Cent Tax to be placed on the ballot for the voters to decide if they support this tax or not.

Motion was made by Michael Scott and seconded by Joe Knop to approve Resolution #3-2021. Motion carried.

ORDINANCE #4-2021: An Ordinance for FY 2021-2022 Budget. Second reading. Town Clerk Janelle Underwood read Ordinance #4-2021 by title only. Motion was made by Joe Knop and seconded by Michael Scott to approve Ordinance #4-2021 on second reading. Motion carried.

ORDINANCE #5-2021: An Ordinance Amending the FY 2020-2021 Budget. Second reading. Motion was made by Michael Scott and seconded by Joe Knop to approve Ordinance #5-2021 on second reading. Motion carried.

AWARD OF BID – ONE TON TRUCK: Public Works Director Paul Hanson advised that the Town advertised for bids for the purchase of a new one-ton crew cab truck with utility box and trading in a 2003 F-350 and a 2007 F-150. He advised that both the trucks that are to be traded in are high mileage and at the end of their life.

Town Clerk Janelle Underwood advised that Greiner Ford submitted a bid and the total bid amount with the trades-ins totaled forty-two thousand nine hundred twenty-eight dollars (\$42,928.00) with a six-month delivery date.

Motion was made by Michael Scott and seconded by Joe Knop to award the bid to Greiner Ford for the purchase of a 2022 one-ton crew cab truck with utility box and trading in a 2003 F-350 and a 2007 F-150 in the amount of forty-two thousand nine hundred twenty-eight dollars (\$42,928.00). Motion carried.

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AUTHORIZATION FOR MAYOR TO EXECUTE AMERICAN RESCUE PLAN ACT: Mayor Chad Edwards advised that the federal government released the American Rescue Plan Act which means that there will be some money coming to the municipalities around the state due to the Covid pandemic to help the municipalities. He stated that the State of Wyoming is getting ready to release the first half of those funds which will require the Town to enter into an agreement with the state. He stated that there will be stipulations and guidance as to how the money can be spent so at this point the money is not earmarked for any projects. He stated that the total amount is four hundred fifty-thousand dollars (\$450,000.00) but could increase depending on if other municipalities decide to opt in or opt out. Mayor Edwards stated that the Town has until 2024 to spend these funds.

Motion was made by Michael Scott and seconded by Joe Knop authorizing the Mayor to execute the American Rescue Plan Act. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter reported on the Secondary Access Project. He stated that he had Draw Down request Number Seven in the amount of two hundred eighty-one thousand one hundred ninety-four dollars and seventy-four cents (\$281,194.74) and needs authorization for the Mayor to execute.

Motion was made by Michael Scott and seconded by Candace Machado authorizing the Mayor to execute Draw Down request Number Seven in the amount of two hundred eighty-one thousand one hundred ninety-four dollars and seventy-four cents (\$281,194.74). Motion carried.

Engineer Porter stated that he had Contractors Pay Estimate Number Two in the amount of two hundred fifty-three thousand seventy-five dollars and twenty-eight cents (\$253,075.28).

Motion was made by Michael Scott and seconded by Candace Machado to approve Contractors Pay Estimate Number Two in the amount of two hundred fifty-three thousand seventy-five dollars and twenty-eight cents (\$253,075.28). Motion carried.

Engineer Porter stated that he had Draw Down Request Number One to the Wyoming Business Council for the WLC invoices for the Secondary Access Road Project in the amount of thirty-five thousand eighty-one dollars and twenty-eight cents (\$35,081.28).

Motion was made by Joe Knop and seconded by Michael Scott authorizing the Mayor to execute the Wyoming Business Council Draw Down Request Number One in the amount of thirty-five thousand eighty-one dollars and twenty-eight cents (\$35,081.28). Motion carried.

Engineer Porter advised that he had Change Order Number Two to utilize a portion of the excess funds from the grant to add approximately another quarter mile of asphalt paving to the project which will get approximately half of the road paved. He stated that Change Order Number Two is for a total project cost increase of ninety-eight thousand five hundred thirty-eight dollars and seventy-five cents (\$98,538.75). He stated that the total contract price is increased from six hundred fifty-six thousand two hundred eighty-three dollars and eighty cents (\$656,283.80) to seven hundred fifty-four thousand eight hundred twenty-two dollars and twenty-five cents (\$754,822.25).

Motion was made by Michael Scott and seconded by Joe Knop authorizing the Mayor to execute Change Order Number Two in the amount of ninety-eight thousand five hundred thirty-eight dollars and seventy-five cents (\$98,538.75). Motion carried.

Engineer Porter stated that he submitted a Statement of Interest to WYDOT for a TAP Grant to install a pathway along Lathrop Road from approximately Craig Thomas Boulevard to Curtis Street. He stated that WYDOT reviewed the Statement of Interest and has indicated that they believe we have a good project to

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apply for funding. Engineer Porter stated that The TAP Grant provides eighty percent (80%) funding with a twenty percent (20%) match and that he estimates the total project cost to be approximately seven hundred and fifty thousand dollars (\$750,000) and the Town's required match would be one hundred fifty thousand dollars (\$150,000).

After discussion, motion was made by Michael Scott and seconded by Candace Machado for the Town to start the process of applying for the TAP Grant. Motion carried.

Motion was made by Michael Scott and seconded by Joe Knop to approve the Engineer's Report. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Joe Knop and seconded by Michael Scott to adjourn at 7:23 p.m. Motion carried.

APPROVED:

  
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Chad Edwards, Mayor

ATTESTED:

  
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Janelle Underwood, Town Clerk