

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

August 23, 2021

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Joe Knop, Candace Machado, Michael Scott, and Cathy Stypa, Town Attorney Scott Murray, Town Attorney Alia Scott, Town Engineer Shane Porter, Town Planner Scott Radden, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Representative Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

A) Approval of Regular Meeting Minutes for August 9, 2021, Work Session and Executive Session for August 16, 2021.

Motion was made by Michael Scott and seconded by Cathy Stypa to approve the Consent Agenda. Motion carried.

PUBLIC HEARING – SECONDARY ACCESS ROAD PROJECT FUNDED BY CDBG: Town Engineer Shane Porter stated that a Public Hearing is required by the Wyoming Business Council for the close out of the grant that the Town received for the construction of the Secondary Access Road. He stated that the public hearing gives citizens the opportunity to make comments either in favor of the project or if they have any complaints about it.

Mayor Edwards asked for any public comments on the Secondary Access Road project. There were no public comments. The Public Hearing was closed.

INTENT OF CDBG PROJECTS – CDBG AND CDBG-CV: Town Engineer Shane Porter stated that he provided a map to the Governing Body of the older part of Evansville that did not have sidewalks. He stated that he broke it down into two different projects due to the number of sidewalks that still need to be installed. He stated that one section would be basically everything east of the Evansville School and the other section would be south on Fourth Street and east to Evans Street.

Council Member Cathy Stypa said that after reviewing the area, the preference would be to complete the sidewalks east of the school because of the children that walk to school.

Mayor Edwards stated in a couple of months the Metropolitan Planning Organization will be conducting a walkability study on Evans Street corridor.

There was discussion on seeing if the Natrona County School District would share with the Town their data as far as the kids that walk to school and what neighborhoods they walk from.

Town Engineer Shane Porter stated that the Letter of Intent does not require specific locations of the sidewalk project. He stated that the application will be due the end of September and at that point the Town will need to determine what location.

Motion was made by Michael Scott and seconded by Joe Knop authorizing Town Engineer Shane Porter to submit a Letter of Intent to submit a CDBG Application for sidewalks. Motion carried.

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Mayor Edwards stated that a proposal was presented to the Governing Body at the last Work Session by Mountain West Technologies as well as a letter from them requesting the Town to submit for a CDBG -Covid Grant Application for the expansion of broadband infrastructure development and maintenance. He stated that Mountain West Technologies is proposing a grant request of four hundred thousand dollars (\$400,000.00) with a one hundred thousand dollars (\$100,000.00) match bringing the total project cost to five hundred thousand dollars (\$500,000.00).

Council Member Cathy Stypa stated that her understanding was that if Mountain West Technologies does not receive the grant, that Mountain West Technologies still plans on proceeding with the project at no cost to the Town of Evansville.

Mayor Edwards stated that was his understanding as well. He stated that Mountain West Technologies plans to build out this infrastructure regardless. He stated that if Mountain West Technologies asks the Town of Evansville to partner with them on this grant application and if the grant is received, they would provide discounted services to the citizens of the community.

Motion was made by Michael Scott and seconded by Joe Knop authorizing a Letter of Intent for a CDBG-Covid Grant for Mountain West Technologies for broadband infrastructure. Motion carried.

REPLAT 1-2021 – NORTH PLATTE PARK ADDITION & RESOLUTION #6-2021: REP-1-2021: North Platte Park Addition, an Addition to the Town of Evansville, Wyoming, A vacate and replat of all of Eagle Estates No. 7, to the Town of Evansville, Wyoming. Town Planner Scott Radden provided a staff report and advised that the Planning and Zoning Commission met on August 17, 2021, and forwarded a “Do Pass” recommendation to the Town Council.

Motion was made by Cathy Stypa and seconded by Michael Scott to approve Replat 1-2021 – North Platte Park Addition and Resolution #6-2021. Motion carried.

AWARD OF BIDS FOR PATROL UNITS: Town Clerk Janelle Underwood advised the Governing Body that they advertised for bids for two new patrol units with a trade in of two 2012 Ford Explorers. She stated that the Town received one bid and the bid amount is sixty-five thousand ninety dollars (\$65,090.00) with a delivery of seventy-five days after the payment is received. She stated that the bidder did not submit a five percent bid bond with their bid which is a Wyoming Statute requirement.

Town Attorney Alia Scott stated that dealership could submit a bond which would total a little over three thousand dollars (\$3,000.00) or if the Governing Body would like, they could request that the dealership submit a written guarantee.

Chief of Police Mike Thompson stated that he spoke to the dealership and this requirement is not something they are used to where they are from, but advised that they would be willing to put up a bid bond if need be. He also advised that Galena Chrysler stated that because we are a municipality, that they will accept payment after delivery of the vehicles.

Motion was made by Joe Knop and seconded by Cathy Stypa to award the bid to Galena Chrysler for two Dodge Durango Police Pursuits with trade in of two 2014 Ford Explorers in the amount of sixty-five thousand ninety dollars (\$65,090.00) and to waive the statutory bid bond requirement in lieu of a written guarantee. Motion carried.

ENGINEER’S REPORT: Town Engineer Shane Porter reported on the Secondary Access Project. He stated that he had Contractor’s Pay Estimate Number Four to Granite Peak Construction in the amount of seventy-three thousand nine hundred sixty-three dollars and fifty cents (\$73,963.50).

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Motion was made by Michael Scott and seconded by Joe Knop to approve Contractor's Pay Estimate Number Four in the amount of seventy-three thousand nine hundred sixty-three dollars and fifty cents (\$73,963.50). Motion carried.

Engineer Porter stated that he had Draw Down Request Number Three to the Wyoming Business Council for the Secondary Access Road Project in the amount of eighty thousand four hundred ninety-eight dollars (\$80,498.00).

Motion was made by Michael Scott and seconded by Cathy Stypa authorizing the Mayor to execute the Wyoming Business Council Draw Down Request Number Three in the amount of eighty thousand four hundred ninety-eight dollars (\$80,498.00). Motion carried.

Engineer Porter stated that he had the WLC Agreement for engineering services for approval. He stated that Town Attorney Mike Lansing has reviewed the agreement and would ask for authorization for the Mayor to execute.

Motion was made by Cathy Stypa and seconded by Michael Scott authorizing the Mayor to execute the WLC Agreement for engineering services. Motion carried.

Motion was made by Joe Knop and seconded by Michael Scott to approve the Engineer's report. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Michael Scott and seconded by Cathy Stypa to adjourn at 7:20 p.m. Motion carried.

APPROVED: _____

Chad Edwards, Mayor

ATTESTED: _____

Janelle Underwood, Town Clerk