

## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

December 13, 2021

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Chad Edwards at 7:04 p.m. and upon roll call the following were present: Council Members Joe Knop, Candace Machado, and Michael Scott, Town Attorney Alia Scott, Town Engineer Shane Porter, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Member Cathy Stypa and Fire Chief Leo Malsom asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for Regular Meeting November 22, 2021
- B) Approval of Business Licenses – Absolute Power & Light, Haid’s Plumbing & Heating, & House Works
- C) Approval of Mesa Solutions Christmas Party Catering Permit
- D) Approval of Bills

Motion was made by Michael Scott and seconded by Candace Machado to approve the Consent Agenda. Motion carried.

RATIFY MAYOR’S EXECUTION OF MUNICIPAL COURT SOFTWARE AGREEMENT: Mayor Chad Edwards advised that the software our municipal court is currently using is expiring this year and will no longer be available. He stated that after reaching out and reviewing three different vendors, Caselle was selected to manage the municipal court records based on it being the best fit and the lowest cost to the Town. He stated that he needed approval for entering into an agreement with Caselle.

Motion was made by Michael Scott and seconded by Joe Knop ratifying the Mayor’s signature on the Caselle Municipal Court Software Agreement. Motion carried.

ENGINEER’S REPORT: Town Engineer Shane Porter stated that he had Draw Down Request Number Six to the Wyoming Business Council for the Secondary Access Road Project in the amount of five thousand two hundred nine dollars (\$5,209.00). He stated that this will be the final Draw Down Request for this project and that it expires at the end of this year. He stated there is a total of forty-three thousand seven hundred and eighty-three dollars (\$43,783.00) that will be de-obligated and returned to the Wyoming Business Council.

Motion was made by Michael Scott and seconded by Candace Machado authorizing the Mayor to execute the Wyoming Business Council Draw Down Request Number Six in the amount of five thousand two hundred nine dollars (\$5,209.00). Motion carried.

Motion was made by Michael Scott and seconded by Joe Knop to approve the Engineer’s report. Motion carried.

PUBLIC COMMENTS: During public comments, Mayor Edwards stated that this last weekend Council Member Cathy Stypa held a fundraiser event for the Fire Department with Santa Claus and the Grinch and that it is his understanding that the event was successful and that he would like to congratulate and thank her.

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ADJOURNMENT: There being no further business, motion was made by Joe Knop and seconded by Michael Scott to adjourn at 7:10 p.m. Motion carried.

APPROVED:   
Chad Edwards, Mayor

ATTESTED:   
Janelle Underwood, Town Clerk