



-AGENDA-

CHAD EDWARDS, MAYOR

January 10, 2022

7:00 P.M.

THE TOWN OF EVANSVILLE

Council Members:
Joseph Knop
Candace Machado
Michael Scott
Cathy Stypa
Town Attorney Williams, Porter, Day & Neville
Town Engineer - WLC, Inc.

Town Clerk Janelle Underwood
Town Treasurer Lexi Erickson
Chief of Police Mike Thompson
Fire Chief Leo Malsom
P.W. Director Robert Lewallen

Due to Covid-19, we ask that people maintain 6' distance. The meeting will be streamed live on YouTube. YouTube link <https://www.youtube.com/channel/UCB0HNSulhIk51ixwxexh55w>

Meeting called to order

Roll call

Pledge of Allegiance

Approval of Agenda

- 1) Consent Agenda
 - A. Approval of Regular Meeting Minutes for December 13, 2021
 - B. Approval of Business Licenses – Allen’s Roofing and Cunningham Electric, Inc.
 - C. Approval of Bills
- 2) Resolution #1-2022 – A Resolution to Support the Establishment of a Film Office within Visit Casper Organization
- 3) Resolution #2-2022 – A Resolution Setting Fees for Animal Registration
- 4) Public Hearing – 7:05 p.m. – Liquor License Renewals for Outback Steakhouse, Texas Roadhouse, Taylor’s Sport Bar and Spirits, Wyoming Downs OTB 15, Happy Days Liquor, Hooch’s, Ash Premium Cigar, and HQ BBQ
- 5) Public Comments
- 6) Adjournment

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

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RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

December 13, 2021

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Chad Edwards at 7:04 p.m. and upon roll call the following were present: Council Members Joe Knop, Candace Machado, and Michael Scott, Town Attorney Alia Scott, Town Engineer Shane Porter, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Member Cathy Stypa and Fire Chief Leo Malsom asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Joe Knop to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Minutes for Regular Meeting November 22, 2021
- B) Approval of Business Licenses – Absolute Power & Light, Haid’s Plumbing & Heating, & House Works
- C) Approval of Mesa Solutions Christmas Party Catering Permit
- D) Approval of Bills

Motion was made by Michael Scott and seconded by Candace Machado to approve the Consent Agenda. Motion carried.

RATIFY MAYOR’S EXECUTION OF MUNICIPAL COURT SOFTWARE AGREEMENT: Mayor Chad Edwards advised that the software our municipal court is currently using is expiring this year and will no longer be available. He stated that after reaching out and reviewing three different vendors, Caselle was selected to manage the municipal court records based on it being the best fit and the lowest cost to the Town. He stated that he needed approval for entering into an agreement with Caselle.

Motion was made by Michael Scott and seconded by Joe Knop ratifying the Mayor’s signature on the Caselle Municipal Court Software Agreement. Motion carried.

ENGINEER’S REPORT: Town Engineer Shane Porter stated that he had Draw Down Request Number Six to the Wyoming Business Council for the Secondary Access Road Project in the amount of five thousand two hundred nine dollars (\$5,209.00). He stated that this will be the final Draw Down Request for this project and that it expires at the end of this year. He stated there is a total of forty-three thousand seven hundred and eighty-three dollars (\$43,783.00) that will be de-obligated and returned to the Wyoming Business Council.

Motion was made by Michael Scott and seconded by Candace Machado authorizing the Mayor to execute the Wyoming Business Council Draw Down Request Number Six in the amount of five thousand two hundred nine dollars (\$5,209.00). Motion carried.

Motion was made by Michael Scott and seconded by Joe Knop to approve the Engineer’s report. Motion carried.

PUBLIC COMMENTS: During public comments, Mayor Edwards stated that this last weekend Council Member Cathy Stypa held a fundraiser event for the Fire Department with Santa Claus and the Grinch and that it is his understanding that the event was successful and that he would like to congratulate and thank her.

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

December 13, 2021

ADJOURNMENT: There being no further business, motion was made by Joe Knop and seconded by Michael Scott to adjourn at 7:10 p.m. Motion carried.

APPROVED:



Chad Edwards, Mayor

ATTESTED:



Janelle Underwood, Town Clerk

RESOLUTION NO. 1-2022

A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF A FILM OFFICE WITHIN THE VISIT CASPER ORGANIZATION TO FACILITATE THE PRODUCTION OF MOVIES, DOCUMENTARIES, TELEVISION PROGRAMS, COMMERCIALS, AND OTHER VISUAL MEDIA WITHIN NATRONA COUNTY.

WHEREAS, professional video companies are often in search of authentic settings for films and visual media of various kinds; and,

WHEREAS, the production of professional films within Natrona County has the potential to provide an economic benefit in the form of monies spent by the production company on local goods and services; and

WHEREAS, the production of professional films within Natrona County has the potential to provide a publicity benefit in the form of showcasing Natrona County to the nation and the world; and

WHEREAS, it is the desire of the governing body of the Town of Evansville to encourage these companies to film within the Town of Evansville and Natrona County; and

WHEREAS, the stated purpose of the proposed Film Office is to facilitate local professional film making through a mix of recruitment and logistical support.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF EVANSVILLE, WYOMING: That the Town of Evansville hereby offers its support for the creation of a Film Office and expresses its desire to cooperate with this Office on future filming endeavors for the benefit of the people of Natrona County.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2022.

APPROVED AS TO FORM:

ATTEST:

City Clerk

TOWN OF EVANSVILLE, WYOMING
A Municipal Corporation

Chad Edwards
Mayor

RESOLUTION #2-2022

**A RESOLUTION SETTING REGISTRATION FEES FOR SPAYED,
NEUTERED AND INTACT ANIMALS FOR CALENDAR YEAR 2022**

WHEREAS, the Town of Evansville is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, the Town of Evansville provides Animal Control services to the Town of Evansville; and

WHEREAS, the Evansville Governing Body sets the registration fees annually by resolution each January; and

WHEREAS, the current registration fees for one (1) year of a spayed or neutered animal shall be \$10.00. The fee for intact animals shall be \$20.00 and shall be due contemporaneously with Ordinance #5-2-1, Rabies and Distemper Vaccinations Requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EVANSVILLE, WYOMING: the registration fees for one (1) year of a spayed or neutered animal shall be \$10.00. The fee for intact animals shall be \$20.00 and shall be due contemporaneously with Ordinance #5-2-1, Rabies and Distemper Vaccinations Requirements for calendar year 2022.

BE IT FURTHER ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EVANSVILLE, WYOMING: the registration fee will be waived if the spayed or neutered animal has a readable microchip and shall be due contemporaneously with Ordinance #5-2-1, Rabies and Distemper Vaccinations Requirements for calendar year 2022.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2022.

Chad Edwards, Mayor

Joe Knop, Council

Candace Machado, Council

Michael Scott, Council

Cathy Stypa, Council

ATTESTED:

Janelle Underwood, Town Clerk