



-AGENDA-

CHAD EDWARDS, MAYOR

February 14, 2022

7:00 P.M.

THE TOWN OF EVANSVILLE

Council Members:

Joseph Knop

Candace Machado

Michael Scott

Cathy Stypa

Town Attorney Williams, Porter, Day & Neville

Town Engineer - WLC, Inc.

Town Clerk Janelle Underwood

Town Treasurer Lexi Erickson

Chief of Police Mike Thompson

Fire Chief Leo Malsom

P.W. Director Robert Lewallen

Due to Covid-19, we ask that people maintain 6' distance. The meeting will be streamed live on YouTube. YouTube link <https://www.youtube.com/channel/UCB0HNSulhIk51ixwxexh55w>

Meeting called to order

Roll call

Pledge of Allegiance

Approval of Agenda

1) Consent Agenda

A. Approval of Regular Meeting Minutes for January 24, 2022

B. Approval of Business License – Visionary Communications

C. Approval of Bills

2) Approval of Site Plan SP-1-2022 and Resolution #3-2022

3) Ordinance #1-2022 – An Ordinance Setting the Tax Levy for 2022
(1st reading)

4) Assistant Fire Chief Mark Cornett – Fire Department Internship Program

5) Public Comments

6) Adjournment

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

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RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

January 24, 2022

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Joe Knop, and Candace Machado, Town Attorney Scott Murray, Police Chief Mike Thompson, Fire Chief Leo Malsom, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Members Michael Scott and Cathy Stypa asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Joe Knop and seconded by Candace Machado to amend the agenda to add Executive Session – Litigation Matter. Motion carried.

Motion was made by Joe Knop and seconded by Candace Machado to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

A) Minutes for Regular Meeting January 10, 2022

B) Approval of Business License – DeVault Plumbing and Heating

Motion was made by Candace Machado and seconded by Joe Knop to approve the Consent Agenda. Motion carried.

LIQUOR LICENSE RENEWAL – OUTBACK STEAKHOUSE: *Tabled on January 10, 2022.* Motion was made by Joe Knop and seconded by Candace Machado to remove the Liquor License Renewal for Outback Steakhouse from the table. Motion carried.

Mayor Chad Edwards asked if there were any comments regarding the renewal of Outback Steakhouse Liquor License renewal.

Derrick Brock apologized to the Governing Body for not attending the last Council Meeting for his liquor license renewal.

Mayor Edwards asked if there were any more comments on the renewal of the liquor license for Outback Steakhouse. There were no further comments.

Motion was made by Candace Machado and seconded by Joe Knop to approve the renewal of Outback Steakhouse Liquor License. Motion carried.

BROOKE KAUFMAN – NATRONA COUNTY TOURISM UPDATE: Ms. Kaufman with Visit Casper introduced herself and provided a packet to the Governing Body regarding the tourism in Natrona County. She stated that they continue to see an increase in tourism and spoke of the importance of this for Natrona County.

PUBLIC COMMENTS: There were no public comments.

EXECUTIVE SESSION – LITIGATION: Motion was made by Joe Knop and seconded by Candace Machado to go into Executive Session at 7:21 p.m. Motion carried.

Back in regular session at 7:53 p.m.

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming


January 24, 2022

ADJOURNMENT: There being no further business, motion was made by Candace Machado and seconded by Joe Knop to adjourn at 7:53 p.m. Motion carried.

APPROVED:


Chad Edwards, Mayor

ATTESTED:


Janelle Underwood, Town Clerk

RESOLUTION # 3-2022

A RESOLUTION APPROVING A SITE PLAN TO CONSTRUCT EIGHT (8) HOUSING UNITS , WITH PLAY AREA WITHIN A COMMERCIAL (C-1) ZONING DISTRICT ON LOT 3, L&L ADDITION NO. 3, TOWN OF EVANSVILLE, NATRONA COUNTY, WYOMING

WHEREAS, the Town of Evansville is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, Self Help Center, Inc. is the owner of Lot 3, L&L Addition No. 3, Town of Evansville (aka 740 Luker Ln.); and

WHEREAS, Said property is zoned Commercial (C-1) and the owner submitted a Site Plan to construct eight (8) housing structures, approximately 563 square foot each, for temporary housing for clients and an associated playground area and parking as an accessory use to the primary business; and

WHEREAS, the Town Staff and Utility Providers have reviewed the site plan and provided comments back to the owner which have been modified accordingly; and

WHEREAS, the Town Staff recommended a "Do Pass" for the Site Plan to the Council; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Evansville, under recommendation of Town Staff, approved Site Plan to construct eight (8) housing structures, approximately 563 square foot each, and an associated playground area subject to the following conditions:

1. The Owner obtains all required building permits, and complies with all Evansville Code and inspection requirements, and State and Federal regulations.
2. That prior to the issuance of certificates of occupancy, all requirements shall be completed to the satisfaction of the Town Planner, Town Engineer, Public Works Director, Fire Inspector and Building Inspector.

RESOLVED THIS _____ DAY OF _____, 2022, BY MAJORITY VOTE OF THE GOVERNING BODY OF THE TOWN OF EVANSVILLE IN ATTENDANCE AT THE REGULARLY SCHEDULED COUNCIL MEETING OF THE ABOVE DATE.

The Town of Evansville by:

Chad Edwards, Mayor

Michael Scott , Council

Joseph Knop, Council

Cathy Stypa, Council

Candace Machado, Council

ATTESTED BY:

Janelle Underwood, Town Clerk

ORDINANCE #1-2022

AN ORDINANCE FIXING THE TAX LEVY FOR 2022 AND PROVIDING AN EFFECTIVE DATE THEREFORE

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EVANSVILLE, WYOMING, as follows:

Section 1: There is hereby assessed upon real property located within the Town of Evansville, Wyoming, and 8 mill levy, known as general tax to meet the current expenses of the Town.

Section 2: Said taxes shall be collected in accordance with the laws of the State of Wyoming, by the County Treasurer of Natrona County, Wyoming.

Section 3: The Town Clerk of the Town of Evansville, Wyoming is hereby directed to make due certification over her signature as provided by law, of foregoing tax levies for amounts of money to be raised for the aforementioned municipal purpose, and to file the same with the Assessor of Natrona County, Wyoming, and the County Clerk of Natrona County, Wyoming, on or before the forth Monday in May 2022, as provided by law.

Section 4: If any provision of this ordinance or any section thereof in any circumstances is held to be in valid the validity of the remainder of the ordinance and the application of any of the other provisions or sections thereof shall not be affected thereby.

PASSED on first reading this _____ day of _____, 2022.

PASSED on seconded reading this _____ day of _____, 2022.

PASSED, APPROVED AND ADOPTED on third and final reading the _____ day of _____, 2022.

Chad Edwards, Mayor

Joe Knop, Council

Candace Machado, Council

Michael Scott, Council

Cathy Stypa, Council

ATTESTED BY:

Janelle Underwood, Town Clerk