

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

February 28, 2022

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

Council Meeting Livestreamed via You Tube.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Michael Scott and Candace Machado, Town Attorney Scott Murray, Town Engineer Shane Porter, Fire Chief Leo Malsom, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Members Joe Knop and Police Chief Mike Thompson asked to be excused.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Candace Machado to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Approval of Minutes for January 24, 2022, Executive Session and February 14, 2022, Regular Meeting
- B) Approval of Business License – JL Construction and Landscaping
- C) Renewal of Day Care Licenses for Imagination Station, Kids Kampus & Wonderfully Made

Motion was made by Michael Scott and seconded by Candace Machado to approve the Consent Agenda. Motion carried.

ACCEPTANCE OF CATHY STYPA'S RESIGNATION AND DECLARE A VACANCY: Mayor Chad Edwards said that the acceptance of Cathy Stypa's resignation from the Evansville Town Council was with regret. He stated that he would like to thank her for all her efforts and hard work.

Mayor Edwards stated that the Town now has a vacancy on the Town Council. He said that interested people can submit a letter of interest for the vacant Council position by the end of March.

Motion was made by Michael Scott and seconded by Candace Machado to accept Cathy Stypa's resignation and to declare a vacancy. Motion carried.

ORDINANCE #1-2022: An Ordinance Setting the Tax Levy for 2022. Second reading. Town Clerk Janelle Underwood summarized Ordinance #1-2022. Motion was made by Michael Scott and seconded by Candace Machado to approve Ordinance #1-2022 on second reading. Motion carried.

ORDINANCE #2-2022: An Ordinance Amending and Updating the Evansville Employee Handbook. First reading. Mayor Edwards stated that it was brought to his attention by Fire Chief Leo Malsom that there was an inequity in sick time accrual for the Fire Department. He stated that the full-time firefighters work 2,880 hours per year, while the average person works 2,080 hours per year. He stated that after reviewing the policy it was determined that the sick time accrual for full-time firefighters should be at a rate of eleven hours per month with a maximum cap of 256 hours.

After some discussion, motion was made by Michael Scott and seconded by Candace Machado to approve Ordinance #2-2022 on first reading. Motion carried.

APPROVAL OF CONTRACT FOR PROFESSIONAL SERVICES – COMPREHENSIVE PLAN: Town Engineer Shane Porter advised the Governing Body that the Town applied for a grant to conduct a Comprehensive Plan and that the last Comprehensive Plan was completed in 2005. He stated that the Town was awarded thirty-five thousand dollars (\$35,000.00) with an eleven thousand six hundred sixty-seven dollar (\$11,667.00) match from the Town for a total of forty-six thousand six hundred and sixty-seven dollars

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(\$46,667.00). He stated that after the review of Ayres and Logan-Simpson proposals, Logan-Simpson was selected to conduct the comprehensive plan based on established experience, qualifications, similar project experience, project understanding and schedule.

Motion was made by Michael Scott and seconded by Candace Machado authorizing the Mayor to execute the Professional Services Contract with Logan-Simpson. Motion carried.

APPROVAL OF ONE CENT FUNDS PROJECTS – COMMUNITY GARDEN AND DOG PARK APPROACH: Public Works Director Robert Lewallen advised the Governing Body that he would like to request approval of the expenditure of One Cent Funds. He stated that the expenditure would be for an irrigation system along the pathway between Copper Avenue and VA Road as well as to build some Community Garden Planters and to construct a driveway apron on the east side of VA Road for the future Dog Park. The total cost for these projects is approximately thirty-nine thousand dollars (\$39,000.00).

Motion was made by Michael Scott and seconded by Candace Machado approving the Once Cent Funds expenditure for the Community Garden and Dog Park Approach. Motion carried.

PUBLIC COMMENTS: During public comments, Beverly Eilek, 45 Williams Street advised the Governing Body that she is interested in submitting her name for the vacant Town Council seat. She stated that she thinks it is time that someone represents her area of Town. She stated that she has seen a lot of changes through the years, and she thinks it would be great to serve on the Town Council.

Mayor Edwards thanked Ms. Eilek for her interest and recommended that she submit a letter of interest for the vacant Council seat by the end of March for consideration.

ADJOURNMENT: There being no further business, motion was made by Michael Scott and seconded by Candace Machado to adjourn at 7:13 p.m. Motion carried.

APPROVED: _____

Chad Edwards, Mayor

ATTESTED: _____

Janelle Underwood, Town Clerk