

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

June 13, 2022

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Joe Knop, Candace Machado, Michael Scott, and Dacia Edwards, Town Attorney Alia Scott, Town Planner Scott Radden, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Mayor Chad Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Michael Scott and seconded by Joe Knop to approve the agenda with the deletion of item number three, Bid award – 2022 or Newer ½ Ton Truck. Motion carried.

APPROVAL OF CONSENT AGENDA:

- A) Approval of Minutes for Regular and Executive Session May 9, 2022, and Work Session May 16, 2022.
- B) Approval of Business Licenses – 5150 Roofing & Exteriors, Arizona Machinery, Bushnell Custom Hardwoods, Preferred Fire Protection, Skyline Construction, Sprecher Electric, Inc., and TA Truck Service.
- C) Bills for Approval.

Motion was made by Dacia Edwards and seconded by Michael Scott to approve the Consent Agenda. Motion carried.

LOGAN & SIMPSON – COMPREHENSIVE PLAN UPDATE: Melissa Ruth with Logan & Simpson stated that her firm was selected to complete the Evansville Comprehensive Plan Update. She stated that a comprehensive plan update is a roadmap that combines the community's ideas and values to determine how and where the Town may grow over the next 20 years. She stated that there are three phases to the plan. She stated that Phase One is the Plan Assessment and Community Visioning, Phase Two is Crafting a Workable Plan, and Phase Three is the Approval Process and Final Plan. Melissa Ruth stated that comprehensive plans are important for communities when it comes to grant funding. Melissa Ruth stated that there will be a Comprehensive Plan Update Open House on June 22, 2022, at the Evansville Community Center from 5:30 p.m. to 7:00 p.m. and that residents are encouraged to come and give their input. She also stated that residents and business owners can sign up for one-on-one interviews. Members of the Governing Body gave input as to what they thought was important for the Town.

BID AWARD – 2022 OR NEWER COMPACT ROLLER: Town Clerk Janelle Underwood stated that the Town advertised for a 2022 or Newer Compact Roller. She stated that the Town received one bid from Tri-State Truck and Equipment, Inc., and the bid price was fifty-four thousand one hundred forty-five dollars (\$54,145.00). She stated that the bid came in a little higher than what had been anticipated and asked that the bid be rejected.

Motion was made by Dacia Edwards and seconded by Michael Scott to reject the bid for the 2022 or Newer Compact Roller. Motion carried.

APPOINTMENT OF METROPOLITAN PLANNING ORGANIZATION CITIZEN COMMITTEE MEMBER: Town Clerk Janelle Underwood advised that the Town needed a Citizen Representative to sit on the Metropolitan Planning Organization that the Town of Evansville is a part of. She stated that she reached out to Walt Berens, and he stated that he would be interested in serving. She asked for the appointment of Walt Berens as the Citizen Representative for the Metropolitan Planning Organization.

Motion was made by Joe Knop and seconded by Michael Scott to appoint Walt Berens as the Citizen Representative for the Metropolitan Planning Organization. Motion carried.

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APPROVAL OF CATERING PERMIT – HOOCH’S BAR & GRILL SUMMER HITS AT HAT SIX: Town Clerk Janelle Underwood stated that Hooch’s Bar & Grill applied for a Catering Permit for the Summer Hits at Hat Six Event on June 25, 2022, from 11:00 a.m. to 10:00 p.m. She stated that there are also food trucks that are applying for permits for this event.

Motion was made by Michael Scott and seconded by Joe Knop to approve the Catering Permit for the Hooch’s Bar & Grill Summer Hits at Hat Six. Motion carried.

APPROVAL OF EVANSVILLE FIRE-EMS SCHOLASHIP PROGRAM: Town Clerk Janelle Underwood stated that she had for their approval the Evansville Fire-EMS Scholarship Program Contract. She advised Town Attorney Alia Scott has reviewed the contract and Fire Chief Leo Malsom could answer any questions.

Motion was made by Michael Scott and seconded by Joe Knop to approve the Evansville Fire-EMS Scholarship Program Contract. Motion carried.

ORDINANCE #3-2022: An Ordinance to Amend Fiscal Year 2021-2022 Budget. First reading. Town Clerk Janelle Underwood summarized Ordinance #3-2022 on first reading.

Motion was made by Michael Scott and seconded by Joe Knop to approve Ordinance #3-2022 on first reading. Motion carried.

ORDINANCE #4-2022: An Ordinance for Fiscal Year 2022-2023 Budget. First reading. Town Clerk Janelle Underwood summarized Ordinance #4-2022 on first reading.

Mayor Edwards stated that for a second year in a row we are proposing a balanced budget. He stated that this includes a 2% raise for all Town employees, a 4% raise for the part-time employees in the Fire Department, and an increase to the paid per call rate from \$35.00 to \$38.00 per call for the volunteer/part-time firefighters. He stated that with the proposed budgets and wage increases, it leaves a revenue excess of one hundred thirty-two thousand one hundred thirty-five dollars (\$132,135.00).

Motion was made by Michael Scott and seconded by Dacia Edwards to approve Ordinance #4-2022 on first reading. Motion carried.

SPECIAL COUNCIL MEETING JUNE 20, 2022, FOR PUBLIC HEARING ON FISCAL YEAR 2021-2022 BUDGET AMENDMENT AND FISCAL YEAR 2022-2023 BUDGET AND APPROVALS: Mayor Edwards stated that we have to have a Special Council Meeting for a Public Hearing and approvals on the 2021-2022 Budget Amendment and the 2022-2023 Annual Budget.

Motion was made by Michael Scott and seconded by Dacia Edwards to hold a Special Council Meeting on June 20, 2022, for a Public Hearing and approvals on the 2021-2022 Budget Amendment and the 2022-2023 Annual Budget. Motion carried.

PUBLIC COMMENTS: During public comments, Council Member Candace Machado stated that there have been two meetings to date with volunteers for Evansville’s 100 Year Celebration in 2023. She stated that there will be two events, May 15, 2023, from 5:30 p.m. to 7:30 p.m., and the second event will be Saturday, June 24, 2023, from 2:00 p.m. to 8:00 p.m. and for everyone to watch for more information on Evansville’s 100 Year Celebration.

Council Member Machado also stated that they have been working on the Community Garden beds for the citizens and that a citizen has offered some assistance with getting the beds ready.

Public Works Director Robert Lewallen stated that Public Works has installed the garden beds and a sprinkler system. He stated that mulch has been placed in the beds and that they will be placing fencing around those beds to keep the critters out.

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Council Member Dacia Edwards stated that the clean up day a couple of weeks ago was successful and that there was a total of three pickup loads of garbage that was removed along Yellowstone Highway. She stated that if you see something that needs picked up to please pick it up because it just helps keep Evansville and drainages clean.

Town Planner Scott Radden stated that he is leaving WLC on June 24, 2022 and moving to Arizona and appreciates working with the Town of Evansville the last seventeen years.

Mayor Edwards stated that he appreciates all the hard work that he has put into the Town over the years.

ADJOURNMENT: There being no further business, motion was made by Michael Scott and seconded by Joe Knop to adjourn at 7:43 p.m. Motion carried.

APPROVED:


Chad Edwards, Mayor

ATTESTED:


Janelle Underwood, Town Clerk