

## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

November 13, 2023

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Chad Edwards at 7:00 p.m. and upon roll call the following were present: Council Members Candace Machado, Dacia Edwards, and Phil Gierke, Town Attorney Scott Murray, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Fire Chief Leo Malsom, Public Works Director Robert Lewallen, Town Clerk Janelle Underwood, and interested citizens.

Council Member Greg Flesvig asked to be excused.

Mayor Edwards led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Dacia Edwards and seconded by Phil Gierke to approve the agenda. Motion carried.

APPROVAL OF CONSENT AGENDA:

- a) Approval of Minutes for Regular Meeting October 23, 2023
- b) Approval of Business License – Method Flow Products, LLC
- c) Approval of Bills

Motion was made by Dacia Edwards and seconded by Candace Machado to approve the Consent Agenda. Motion carried.

ORDINANCE #6-2023: An Ordinance Granting a Franchise to Qwest Corporation. Second reading. Town Clerk Janelle Underwood read Ordinance #6-2023, by title only.

Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Ordinance #6-2023 on second reading. Motion carried.

RESOLUTION #10-2023: A Resolution Extending Hours of Operation for Liquor Licensees on December 31, 2023-January 1, 2024. Town Clerk Janelle Underwood summarized Resolution #10-2023. Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Resolution #10-2023. Motion carried.

RESOLUTION #11-2023: A Resolution Setting Fees for Document Copying, Research and/or Retrieval Policy for Requests Made Pursuant to the Wyoming Public Records Act W.S. 16-4-201 et seq. Town Clerk Janelle Underwood read Resolution #11-2023 by title only.

After discussion was held concerning the fees, motion was made by Dacia Edwards and seconded by Phil Gierke to approve Resolution #11-2023. Motion carried.

CANCELLATION OF DECEMBER 25, 2023. COUNCIL MEETING: Due to the December 25, 2023, Council Meeting falling on Christmas Day, motion was made by Phil Gierke and seconded by Candace Machado to cancel the December 25, 2023, Council Meeting. Motion carried.

APPROVAL OF DAY CARE LICENSE: Town Clerk Janelle Underwood advised that the Wonderfully Made Childcare has changed ownership and asked for approval of the daycare license contingent upon the approval of the license from the Wyoming Department of Family Services.

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Motion was made by Dacia Edwards and seconded by Phil Gierke to approve the day care license for Wonderfully Made Childcare contingent upon approval from the Department of Family Services. Motion carried.

AWARD OF VACTOR BID: Public Works Director Robert Lewallen advised that the Town received two bids for a new Sewer Vactor truck. He said that Joe Johnson Equipment's bid was for five hundred ten thousand one hundred fifty-nine dollars (\$510,159.00) and Kois Brothers bid was for five hundred twenty-eight thousand two hundred fourteen dollars (\$528,214.00). He stated after reviewing the bids, he would like to recommend awarding the bid to Joe Johnson Equipment in the amount of five hundred ten thousand one hundred fifty-nine dollars (\$510,159.00). He said that it is expected that the delivery time for the actor will be approximately eighteen months.

Mayor Edwards stated that the bid came in approximately one and half percent higher than what was anticipated which was about nine thousand dollars (\$9,000.00) higher.

Council Member Phil Gierke asked where the funds were coming from to make this purchase.

Mayor Edwards stated that funds have been set aside from the Sewer Enterprise Fund for the last three years to purchase a new Vactor.

Council Member Candace Machado stated that she knows how hard the Public Works Department works and that this would be a good piece of equipment to make their job more efficient.

Mayor Edwards stated that it is a necessary piece of equipment for the Town to have and that money has been set aside to make such a purchase. He stated that the Vactor that the Town currently has was already depreciated out by another municipality and believes it is time to replace it.

Motion was made by Dacia Edwards and seconded Phil Gierke to award the Vactor bid to Joe Johnson Equipment in the amount of five hundred ten thousand one hundred fifty-nine dollars (\$510,159.00). Motion carried.

COUNCIL UPDATES: Mayor Edwards said that the project at Western and Yellowstone is complete. He stated that there are two sidewalk projects that are in the works as well as the Lathrop Road Pathway project. He stated that the Town received a grant to complete the Emergency Water Connection Project and will soon be advertising for bids to complete this project. Mayor Edwards stated that Public Works has been busy filling potholes, and that the Town will be creating an email address at [potholes@evansville-wy.gov](mailto:potholes@evansville-wy.gov). He also said that the Town is moving forward on a couple of street projects.

Council Member Phil Gierke stated that he spoke with the Wyoming Department of Transportation and advised them that signage along Walsh Street going north bound is missing. He also advised that the Wyoming Department of Transportation plans to remove the fence between the Frontage Road and Highway 20-26 east of Curtis to the guard rails this fall. Mr. Gierke stated that he is really frustrated with the railroad. He stated that he has a gentlemen's phone number and will continue to contact him in hopes of getting the Curtis Street crossing repaired. Council Member Gierke stated that he wants to look at getting some lighting along the pathway and even thought Christmas lighting for the holidays along the pathway would be nice.

PUBLIC COMMENTS: During public comments, Alona Vigneault advised the Governing Body that the Community Garden has been prepared for the winter. She stated that the garden did very well even with some of the irrigation problems and vandalism that took place, and she is excited to get back to it next year.

Mayor Edwards thanked Alona Vigneault for all her time and effort, and that he knows it was a labor of love. He stated that he spoke to dozens of citizens that were touched by the Community Garden.

Council Member Candace Machado stated that it is nice to see residents getting out there and volunteering their time for some of the activities and events in Evansville and appreciates the hard work that Alona Vigneault put into the Community Garden.

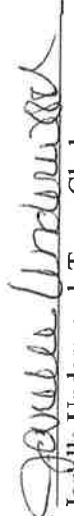
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ADJOURNMENT: There being no further business, motion was made by Dacia Edwards and seconded by Phil Gierke to adjourn at 7:31 p.m. Motion carried.

APPROVED:   
Chad Edwards, Mayor

ATTESTED:   
Janelle Underwood, Town Clerk