



-AGENDA-

MAYOR CANDACE MACHADO

April 22, 2024

7:00 P.M.

**THE TOWN OF EVANSVILLE**

Council Members:  
Dacia Edwards  
Greg Flesvig  
Phil Gierke

Town Clerk Janelle Underwood  
Town Treasurer Lexi Erickson  
Chief of Police Mike Thompson  
Fire Chief Leo Malsom  
P.W. Director Robert Lewallen

Town Attorney Williams, Porter, Day & Neville  
Town Engineer - WLC, Inc.

YouTube Channel <https://www.youtube.com/channel/UCB0HNSulh1k51ixwxeh55w>

Meeting called to order.

Roll call.

Pledge of Allegiance

Approval of Agenda

1) Consent Agenda

a. Approval of Minutes for Regular Meeting April 8, 2024

b. Approval of Business License – Saldivar Solutions, LLC

2) Public Comments

3) Adjournment

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**P.O. DRAWER 158, EVANSVILLE, WYOMING 82636-0158**

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## RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

April 8, 2024

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Candace Machado at 7:00 p.m. and upon roll call the following were present: Council Members Dacia Edwards, and Phil Gierke, Town Engineer Shane Porter, Town Treasurer Lexi Erickson, Chief of Police Mike Thompson, Town Clerk Janelle Underwood, and interested citizens.

Council Member Greg Flesvig, Town Attorney Scott Murray, Fire Chief Leo Malsom, and Public Works Director Robert Lewallen asked to be excused.

Due to an emergency call, Fire Chief Leo Malsom arrived at 7:30 p.m.

Mayor Machado led the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Motion was made by Dacia Edwards and seconded by Phil Gierke to approve the agenda. Motion carried.

**APPROVAL OF CONSENT AGENDA:**

- a) Approval of Minutes for Regular Meeting March 25, 2024, and Work Session April 1, 2024
- b) Approval of Business License – Platte River Auto
- c) Approval of Bills

Motion was made by Phil Gierke and seconded by Dacia Edwards to approve the Consent Agenda. Motion carried.

**RESOLUTION #5-2024 AMENDED:** A Resolution Declaring the Intent of the Town of Evansville, Wyoming to Create a Local Assessment District No. 2024-01 in Said Town; to Authorize the Construction of Local Improvements Therein; and to Assess the Cost or Portion Thereof on the Property Benefited Thereby. Town Engineer summarized Resolution #5-2024 and advised that the Resolution was amended for correction of the publication date in the Casper Star Tribune. Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Resolution #5-2024 as amended. Motion carried.

**METRO ANIMAL CONTROL:** Mayor Machado said that the Governing Body held a Work Session to discuss the possibility of Evansville joining a Joint Powers Board with the other municipalities in Natrona County for animal control services or if Evansville does not join and creates its own facility. She stated that Evansville has a meeting with the Metro Animal Control Task Force on April 17, 2024, and that they may or may not expect Evansville to advise what direction Evansville is going, whether it is joining the Joint Powers Board or not. Mayor Machado stated that in the discussions with the Metro Animal Control Task Force each entity on the Joint Powers Board would not have equal votes, that the members to represent each entity is based on population, Casper would have more members on the Joint Powers Board. She said that Evansville's current proposed cost would be based on the cost of operation and population, which can change from year to year. She said that we need to be fiscally responsible with the Town's money regardless of if we stay with Metro Animal Control or if Evansville decides to create its own animal control facility.

After lengthy discussion weighing the pros and cons, motion was made by Phil Gierke and seconded by Dacia Edwards to remove itself from the Metro Animal Control Joint Powers Board. Motion carried.

**CANCELLATION OF MAY 27, 2024, COUNCIL MEETING AND RESCHEDULE:** Mayor Machado stated that the May 27, 2024, Council Meeting falls on Memorial Day Holiday so we need to reschedule the meeting to Tuesday, May 28, 2024.

Motion was made by Dacia Edwards and seconded by Phil Gierke to cancel the May 27, 2024, Council Meeting and reschedule it for May 28, 2024. Motion carried.

## RECORD OF PROCEEDINGS

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Meeting of the Evansville Town Council, Evansville, Wyoming

April 8, 2024

**ENGINEER'S REPORT:** Town Engineer Shane Porter said that he had Draw Down Request #7 for the Lathrop Road Pathway Project in the amount of seven thousand two hundred sixty-two dollars and twenty cents (\$7,262.20). He stated that the work completed was for the design engineering services.

Motion was made by Dacia Edwards and seconded by Phil Gierke to approve Draw Down Request #7 for the Lathrop Road Pathway Project in the amount of seven thousand two hundred sixty-two dollars and twenty cents (\$7,262.20). Motion carried.

Engineer Porter stated that he had Pay Request #3 for the Evansville Sidewalks Project to Crown Construction in the amount of two hundred seventeen thousand nine hundred seventy-eight dollars and fifty cents (\$217,978.50).

Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Pay Request #3 for the Evansville Sidewalks Project to Crown Construction in the amount of two hundred seventeen thousand nine hundred seventy-eight dollars and fifty cents (\$217,978.50). Motion carried.

Engineer Porter said that the project is complete with a few items that need to be addressed and said that he needed authorization for the Mayor to execute the Certificate of Substantial Completion.

Motion was made by Dacia Edwards and seconded by Phil Gierke authorizing the Mayor to execute the Certificate of Substantial Completion for the Evansville Sidewalks Project. Motion carried.

Engineer Porter said that he had Pay Request #2 for the Town Hall Outside Sewer Repairs to Crown Construction in the amount of eighteen thousand nine hundred fifty-two dollars and fifty cents (\$18,952.50).

Motion was made by Phil Gierke and seconded by Dacia Edwards to approve Pay Request #2 in the amount of eighteen thousand nine hundred fifty-two dollars and fifty cents (\$18,952.50) for the Town Hall Outside Sewer Repairs. Motion carried.

Engineer Porter said that he had Pay Request #3 for the Town Hall Flood One, Flood Two and Sewer Repairs to Crown Construction in the amount of twenty-eight thousand five hundred sixty-two dollars and fifty cents (\$28,562.50).

Motion was made by Dacia Edwards and seconded by Phil Gierke to approve Pay Request #3 for the Town Hall Flood One, Flood Two and Sewer Repairs to Crown Construction in the amount of twenty-eight thousand five hundred sixty-two dollars and fifty cents (\$28,562.50). Motion carried.

Motion was made by Dacia Edwards and seconded by Greg Flesvig to approve the Engineer's report. Motion carried.

**COUNCIL UPDATES:** Mayor Candace Machado stated that she would like to set a Work Session on May 20, 2024, at 5:00 p.m. to go over the 2024-2025 Fiscal Year Budgets.

Mayor Machado reminded everyone that the Town is accepting Letters of Interest for the open Council position and that the letters are due by May 1, 2024.

Council Member Phil Gierke stated that he now suspects that the Department of Transportation may not remove the fence along the Frontage Road east of Curtis Street and would like Mayor Machado to reach out to the Department of Transportation and see if we cannot come up with an amicable solution.

## RECORD OF PROCEEDINGS

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April 8, 2024

PUBLIC COMMENTS: During public comments, Tiffany Sells spoke to the Governing Body concerning her grandson that was recently attacked by a dog that was currently being fostered by a neighbor and wanted to know what policies are in place and wanted to know why the dog wasn't vaccinated before they were placed in a foster home. She said that because the vaccination history on the dog was unknown, her grandson now is going through the rabies vaccination series.

Chief Thompson said that the program is run through the Police Department and said that if she would like to meet with him, he can answer any questions that she has.

ADJOURNMENT: There being no further business, motion was made by Dacia Edwards and seconded by Phil Gierke to adjourn at 8:23 p.m. Motion carried.

APPROVED: Candace Machado  
Candace Machado, Mayor

ATTESTED: Janelle Underwood  
Janelle Underwood, Town Clerk