

## RECORD OF PROCEEDINGS

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Meeting of the Evansville Town Council, Evansville, Wyoming

August 12, 2013

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, Tiffany Rayner, Ernie Blackford and Jennifer Fowler, Town Engineer Shane Porter, Police Captain Tom Laughrey, Town Treasurer Peggy Nading, Public Works Representative Brian Boettcher, Town Clerk Janelle Underwood, and interested citizens.

Town Attorney Phil Willoughby, Fire Chief Leo Malsom, and Public Works Representative Dale Brown asked to be excused.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Tiffany Rayner and seconded by Jennifer Fowler to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on July 22, 2013, were presented for approval. Motion was made by Jennifer Fowler and seconded by Tiffany Rayner to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Public Works report, and Emergency Services report were presented to the Governing Body in writing. Motion was made by Ernie Blackford and seconded by Tiffany Rayner to approve the departmental monthly reports. Motion carried.

RESOLUTION #7-2013: A Resolution for Setting Permit Fees for Reshaw Subdivision. Town Clerk Janelle Underwood summarized Resolution #7-2013. Motion was made by Tiffany Rayner and seconded by Ernie Blackford to approve Resolution #7-2013. Motion carried.

APPROVAL OF BUSINESS LICENSES: Business License Applications for Sigmoco, LLC, Precision Builders Inc., and Ultimate Enterprises were presented to the Governing Body for approval. After review of the applications, motion was made by Tiffany Rayner and seconded by Ernie Blackford to approve the business licenses for Sigmoco, LLC, Precision Builders Inc., and Ultimate Enterprises. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #3993 through #3997 were presented to the Governing Body for approval. The applications were for building construction, trailer parking permit, re-roof permits, and deck replacement. After review of the applications, motion was made by Doug White and seconded by Tiffany Rayner to approve permits #3993 through #3997. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter stated that he had grant draft request number seventeen (17) in the amount of two hundred twenty-eight thousand two hundred ten dollars (\$228,210.00) for the Water Treatment Plant Expansion Project. He stated that this expense is for the filter unit. He stated that the grant is payable at one hundred percent (100%). Motion was made by Tiffany Rayner and seconded by Doug White to approve grant draft request number seventeen (17) in the amount of two hundred twenty-eight thousand two hundred ten dollars (\$228,210.00) for the Water Treatment Plant Expansion Project. Motion carried.

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Engineer Porter stated that the Town advertised and received bids for the 2013 Street Improvement Project. He stated that the Engineer's estimate was three hundred nine thousand dollars (\$309,000.00) and that the Town received one bid from Knife River in the amount of two hundred forty-one thousand five hundred nineteen dollars (\$241,519.00). He advised that the street improvements are for Holmes Street, Missouri Street, and Buena Vista Street between Third Street and Fifth Street, and Curtis Street south of the railroad tracks. He stated that he would like approval of the Notice to Award Bid.

Motion was made by Tiffany Rayner and seconded by Ernie Blackford to authorize the Mayor to execute the Notice to Award contract to Knife River for the 2013 Street Improvement Project. Motion carried.

Engineer Porter stated that an environmental assessment has been conducted for the grant from the Wyoming Business Council for the Fire Hydrant and Sewer Manhole Replacement Project. He stated that the advertisement will take place on August 16, 2013, for the Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds.

Motion was made by Tiffany Rayner and seconded by Doug White to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Ernie Blackford and seconded by Jennifer Fowler to pay all bills and draw treasury upon the same. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Doug White and seconded by Tiffany Rayner to adjourn at 7:15p.m. Motion carried.

APPROVED: Phil Hinds  
Phil Hinds, Mayor

ATTESTED: Janelle Underwood  
Janelle Underwood, Town Clerk