

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

November 10, 2014

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, Tiffany Dutton, Jennifer Fowler, and Ernie Blackford, Town Attorney Phil Willoughby, Town Engineer Shane Porter, Town Treasurer Peggy Nading, Chief of Police Tom Laughrey, Fire Chief Leo Malsom, Public Works Representatives Brian Boettcher and Dale Brown, Town Clerk Janelle Underwood, and interested citizens.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Tiffany Dutton and seconded by Jennifer Fowler to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on October 27, 2014, were presented for approval. Motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Emergency Services report, and the Public Works report were presented to the Governing Body in writing. Motion was made by Doug White and seconded by Tiffany Dutton to approve the departmental monthly reports. Motion carried.

DISCUSSION ON UTILITY RATE INCREASE PROPOSAL: Town Treasurer Peggy Nading presented a proposal of raising the water, sewer and sanitation rates with either a 3% or a 5 % increase to the Governing Body. She stated that she is looking for direction from the Governing Body as to what kind of an increase they would like to consider. Town Treasurer Peggy Nading stated that she is recommending a five percent (5%) increase with a proposal to increase the rates each calendar year at five percent (5%) for the next four (4) years. She stated that along with the proposal, she also has a copy of the rates that the City of Casper and the Town of Mills currently charge.

Discussion took place concerning the rate increase. Mayor Hinds stated that it's not that the Town wants to increase the rates, but that the Town has to increase the rates due to the Town's increasing cost. The general consensus was for Town Treasurer Peggy Nading to prepare ordinances to increase the water, sewer and sanitation by five percent (5%) with a five percent (5%) increase each year for four (4) years.

APPROVAL OF BUSINESS LICENSES: Business License application for Colorado Hospitality Services, Inc., was presented to the Governing Body for approval. Town Clerk Janelle Underwood advised that the license application was for the Shilo Inn Motel that recently was taken over by the bank. She advised that Casper building code inspectors along with Casper Fire Department Inspector Justin Smith, Evansville Fire Chief Leo Malsom, and representatives from the Natrona County Health Department conducted inspections earlier that day and that there are some issues that need to be addressed. She stated that she is asking for approval of the license application contingent upon the issues that are plaguing the motel is addressed.

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Town Attorney Phil Willoughby stated that he has some concerns and suggested that the Governing Body approval the license for thirty (30) days at a time so that the Town can monitor the progress of the code deficiencies. He stated that from what he has heard, there are some pretty serious issues.

Fire Chief Leo Malsom stated that after completing the inspections of the former Shilo Inn, just from the Fire Department standpoint, the entire fire alarm system needs certified, the corridor fire doors do not work, the building is not sprinklered because of its age, and that it is the only motel in Evansville that does not have a fire suppression sprinkler system. He stated that one of the really big issues is that the building has a common attic space which is a huge issue for the fire department. Chief Malsom stated that the General Manager was present during the inspections and that it seems that he is willing and wanting to get these issues addressed.

Motion was made by Doug White and seconded by Jennifer Fowler to approve the business license for Colorado Hospitality Services, Inc., with a thirty-day (30) renewal window contingent upon their performing the necessary upgrades to the satisfaction of the inspectors. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #4115 through #4118 were presented to the Governing Body for approval. The applications were for new house construction, a fence and a shed. After review of the applications, motion was made by Ernie Blackford and seconded by Tiffany Dutton to approve permits #4115 through #4118. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter advised the Governing Body that he had the final pay estimate for the Sewer Manhole and Fire Hydrant Replacement Project to 71 Construction in the amount of thirty-four thousand five hundred seventy-six dollars and fifty-five cents (\$34,576.55). Motion was made by Doug White and seconded by Ernie Blackford authorizing the Mayor to execute the final pay request to 71 Construction in the amount of thirty-four thousand five hundred seventy-six dollars and fifty-five cents (\$34,576.55). Motion carried.

Engineer Porter stated that he had a draw down request for the Fire Station Garage in the amount of thirty-one thousand four hundred fifty-five dollars and sixty-four cents (\$31,455.64). He stated that this project is covered with one hundred percent (100%) grant. Motion was made by Tiffany Dutton and seconded by Jennifer Fowler to approve the draw down request for the Fire Station Garage in the amount of thirty-one thousand four hundred fifty-five dollars and sixty-four cents (\$31,455.64). Motion carried.

Motion was made by Tiffany Dutton and seconded by Jennifer Fowler to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Ernie Blackford and seconded by Jennifer Fowler to pay all bills and draw treasury upon the same. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Ernie Blackford and seconded by Tiffany Dutton to adjourn at 7:21 p.m. Motion carried.

ATTESTED: Janelle Underwood
Janelle Underwood, Town Clerk

APPROVED: Phil Hinds

Phil Hinds, Mayor