

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

February 9, 2015

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, Tiffany Dutton, Ernie Blackford and Joe Knop, Town Attorney Phil Willoughby, Town Engineer Shane Porter, Town Treasurer Peggy Nading, Chief of Police Tom Laughrey, Fire Chief Leo Malsom, Public Works Director Brian Boettcher, Town Clerk Janelle Underwood, and interested citizens.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Tiffany Dutton and seconded by Ernie Blackford to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on January 26, 2015, were presented for approval. Motion was made by Ernie Blackford and seconded by Doug White to approve the minutes as written. Motion carried.

APPOINTMENTS BY THE MAYOR: Mayor Hinds stated that he would like to nominate David Drell as Municipal Judge, Phil Willoughby as Town Attorney, Shane Porter with Worthington Lenhart and Carpenter as Town Engineer, and Matt Gacke as Emergency Management Coordinator. Motion was made by Doug White and seconded by Tiffany Dutton to approve the appointments. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Emergency Services report, and the Public Works report were presented to the Governing Body in writing. Motion was made by Ernie Blackford and seconded by Doug White to approve the departmental monthly reports. Motion carried.

ORDINANCE #1-2015: An Ordinance to Amend the Zoning Ordinance. Third and final reading. Town Clerk Janelle Underwood read Ordinance #1-2015 by title only. Motion was made by Doug White and seconded by Ernie Blackford to approve Ordinance #1-2015 on third and final reading. Motion carried.

ORDINANCE #2-2015: An Ordinance Repealing Ordinance #6-2011 Providing for the Appointment of Individuals of Other Departments to Become Sworn Officers of the Evansville Police Department. Third and final reading. Town Clerk Janelle Underwood read Ordinance #2-2015 by title only. Motion was made by Tiffany Dutton and seconded by Ernie Blackford to approve Ordinance #2-2015 on third and final reading. Motion carried.

ORDINANCE #3-2015: An Ordinance Setting the Tax Levy for 2015. Second reading. Town Clerk Janelle Underwood read Ordinance #3-2015 by title only. Motion was made by Tiffany Rayner and seconded by Doug White to approve Ordinance #3-2015 on second reading. Motion carried.

ORDINANCE #4-2015: An Ordinance Setting Rates for Bulk Water Purchase. First reading. Town Clerk Janelle Underwood summarized Ordinance #4-2015 and advised that this ordinance affects water purchasers such as the Aspen's Mobile Home Park. Motion was made by Tiffany Dutton and seconded by Joe Knop to approve Ordinance #4-2015 on first reading. Motion carried.

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RESOLUTION #2-2015: A Resolution for Special Projects Assigned Funds. Town Clerk Janelle Underwood advised that this resolution would repeal Resolution #8-2011 which was a resolution setting aside funds for the Water Treatment Plant Expansion Project that were unanticipated funds. She stated that the project is complete and that this would allow any remaining monies from that project or any unanticipated funds to be labeled as funds for Special Projects. Motion was made by Ernie Blackford and seconded by Doug White to approve Resolution #2-2015. Motion carried.

RESOLUTION #3-2015: Town Attorney Phil Willoughby stated that the Town has had a lease agreement with AT & T for the cell tower site located on the Town's property behind Home Depot. He stated that the lease expired at the end of January based on the 90 day clause that the Town of Evansville had the right to end the lease. He stated that AT & T/Crown Castle is currently operating without a lease. He stated that last Friday he received a call from the Western District Manager for Crown Castle. He stated that they had a conversation concerning the lease terms but that he advised the gentleman that he had to discuss everything with the Governing Body. Attorney Willoughby advised that the gentleman stated that he needs some reassurance that he doesn't need to tell AT & T to start making arrangements to set up a temporary cellular tower somewhere else while they are trying to come to an agreement on the site lease. Town Attorney Phil Willoughby advised that he has learned that no other companies are piggy backing on AT & T's cellular tower. Attorney Willoughby stated that he supported an extension to the lease. Discussion was held concerning the time frame of a lease extension that the Governing Body is willing to accept.

Motion was made by Doug White and seconded by Tiffany Dutton to approve Resolution #3-2015 with a sixty (60) day renewal process starting from February 1, 2015. Motion carried.

APPROVAL OF BUSINESS LICENSES: Business License applications for CGRS, Inc. and Walter Cement were presented to the Governing Body for approval. Motion was made by Ernie Blackford and seconded by Tiffany Dutton to approve the business license applications for CGRS, Inc. and Walter Cement. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #4131 through #4133 were presented to the Governing Body for approval. The applications were for new construction and a reroof permit. Motion was made by Ernie Blackford and seconded by Tiffany Dutton to approve permits #4131 through #4133. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter stated that he had pay request number one to Andreen-Hunt Construction for the Fire Station Garage Project in the amount of one hundred twenty-two thousand one hundred ninety dollars and thirty cents (\$122,190.30). Motion was made by Tiffany Dutton and seconded by Doug White to approve pay request number one in the amount of one hundred twenty-two thousand one hundred ninety dollars and thirty cents (\$122,190.30). Motion carried.

Town Engineer Shane Porter stated that he had draw down request number three (3) for the Fire Station Garage Project in the amount of one hundred forty-five thousand one hundred four dollars and thirty-eight cents (\$145,104.38). He advised that the draw down request is for the pay request for Andreen-Hunt Construction and invoices for Worthington, Lenhart and Carpenter. He stated that he needed authorization for the Mayor to execute the draw down request.

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Motion was made by Tiffany Dutton and seconded by Ernie Blackford authorizing the Mayor to execute the draw down request for one hundred forty-five thousand one hundred four dollars and thirty-eight cents (\$145,104.38). Motion carried.

Motion was made by Tiffany Dutton and seconded by Doug White to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Doug White and seconded by Tiffany Dutton to pay all bills and draw treasury upon the same. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Ernie Blackford and seconded by Joe Knop to adjourn at 7:20 p.m. Motion carried.

APPROVED:



Phil Hinds, Mayor

ATTESTED:



Janelle Underwood, Town Clerk