

RECORD OF PROCEEDINGS

Meeting of the Evansville Town Council, Evansville, Wyoming

July 14, 2014

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, Tiffany Rayner-Dutton, Ernie Blackford, and Jennifer Fowler, Town Attorney Phil Willoughby, Town Engineer Shane Porter, Town Planner Scott Radden, Town Treasurer Peggy Nading, Chief of Police Tom Laughery, Public Works Representatives Brian Boettcher and Dale Brown, Fire Chief Leo Malsom, Town Clerk Janelle Underwood, and interested citizens.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Tiffany Rayner-Dutton and seconded by Doug White to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on June 23, 2014, were presented for approval. Motion was made by Ernie Blackford and seconded by Doug White to approve the minutes as written. Motion carried.

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR: Mayor Hinds stated that due to the vacancy of the position, he would like to nominate Assistant Fire Chief Matt Gacke to fill the position. Motion was made by Tiffany Rayner-Dutton and seconded by Doug White to approve the appointment of Matt Gacke. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Emergency Services report, and the Public Works report were presented to the Governing Body in writing. Motion was made by Tiffanie Rayner-Dutton and seconded by Jennifer Fowler to approve the departmental monthly reports. Motion carried.

MEMORANDUM OF UNDERSTANDING – BUREAU OF LAND MANAGEMENT: Town Clerk Janelle Underwood advised the Governing Body that the Town has been invited to participate with the Bureau of Land Management in the development of an Environmental Impact Statement for the Converse County Oil and Gas Project in Converse County. She stated that Mayor Hinds will be participating in this process and that the Bureau of Land Management has prepared a Memorandum of Understanding. Town Clerk Janelle Underwood advised that Town Attorney Phil Willoughby has reviewed the agreement and approved it.

Motion was made by Jennifer Fowler and seconded by Doug White authorizing the Mayor to execute the Memorandum of Understanding with the Bureau of Land Management. Motion carried.

APPROVAL OF ELKHORN WATER AGREEMENT – CHANGE THE POINT OF DIVERSION: Town Attorney Phil Willoughby advised the Governing Body that the Town of Evansville received a request for a change in the Point of Diversion for Elkhorn Creek. He stated that he reviewed the petition and that he sees no issues. He asked for authorization for the Mayor to execute. Motion was made by Ernie Blackford and seconded by Tiffany Rayner – Dutton authorizing the Mayor to execute the Point of Diversion agreement. Motion carried.

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ORDINANCE #5-2014: An Ordinance Establishing Animal Control. First reading. Town Attorney Phil Willoughby summarized the proposed ordinance and stated that the proposed ordinance would reflect the same as the City of Casper. He stated that by adopting the ordinance it would simplify the Metro Animal Control's job because the officer would be dealing with one set of rules for both agencies.

Council Member Jennifer Fowler stated that the Town does not have anything in place to allow 4H projects and the proposed ordinance would allow 4H projects for chickens or rabbits.

Town Attorney Phil Willoughby mentioned that it would also allow for snakes.

Council Member Jennifer Fowler stated that the proposed ordinance is something that the Governing Body really needs to think about. She stated that one of the benefits of the proposed ordinance is that if the Town allows snakes for instance, Metro Animal Control officers are trained to handle them.

Council Member Tiffany Rayner-Dutton asked if there would be any increased charges for services.

Attorney Phil Willoughby stated that when he spoke to the Director of Metro Animal Control, she stated that there would not be an increase in the fees that the Town pays with the passage of the ordinance.

Motion was made by Jennifer Fowler and seconded by Ernie Blackford to approve Ordinance #5-2014 on second reading.

Council Member Doug White voted nay on proposed Ordinance #5-2014.

Motion carried approving Ordinance #5-2014 on first reading.

ACCEPTANCE OF EASEMENT FROM TEXAS ROADHOUSE: Town Attorney Phil Willoughby advised that with the Texas Roadhouse building on Lots 27 and 28, the road to the Town's Water Tank is in the way. He stated that Texas Roadhouse would like to re-locate the road to another location on their lots. He stated that he had reviewed the documents for the new proposed easement and that he had no issues with it. Motion was made by Jennifer Fowler and seconded by Doug White to accept the easement from Texas Roadhouse. Motion carried.

VACATE AND ABANDONEMENT OF EVANSVILLE EASEMENT FOR TEXAS ROADHOUSE: Due to the approval of the new easement from Texas Roadhouse, motion was made by Jennifer Fowler and seconded by Doug White to approve the Vacate and Abandonment of the Evansville Easement. Motion carried.

APPOINTMENT OF RESERVE PLANNING AND ZONING COMMISSION: Town Attorney Phil Willoughby stated that after visiting with Town Planner Scott Radden, he has learned that there is a Planning and Zoning Commission meeting on July 15, 2014 for a couple of projects and that there are not enough Planning and Zoning Commission Members for a quorum. He stated that he would like to recommend the Town Council appoint one or two Council Members to step in and serve when there are not enough Planning and Zoning Commission members to conduct meetings.

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After discussion, motion was made by Ernie Blackford and seconded by Doug White to appoint Tiffany Rayner-Dutton as a Reserve Planning and Zoning Commission member. Motion carried.

After further discussion, motion was made by Tiffany Rayner-Dutton and seconded by Ernie Blackford to also appoint Jennifer Fowler as a Reserve Planning and Zoning Commission member. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #4063 through #4067 were presented to the Governing Body for approval. The applications were for re-roof permits, construction of fences, and a shed. After review of the applications, motion was made by Tiffany Rayner-Dutton and seconded by Doug White to approve permits #4063 through #4067. Motion carried.

APPROVAL OF BUSINESS LICENSES: Business License applications for Rapid Fire Protection ASMI, Barns by Design, and Jump Craze were presented to the Governing Body for approval. After review of the applications, motion was made by Tiffany Rayner-Dutton and seconded by Jennifer Fowler to approve the license for Rapid Fire Protection ASMI, Barns by Design, and Jump Craze. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter stated that he had Pay Request number three to 71 Construction for the Fire Hydrant/Sewer Manhole Replacement Project. He stated the pay request was in the amount of one hundred fifty-four thousand eight hundred twelve dollars and two cents (\$154,812.02). Motion was made by Jennifer Fowler and seconded by Tiffany Rayner Dutton to approve Pay Request number three to 71 Construction in the amount of one hundred fifty-four thousand eight hundred twelve dollars and two cents (\$154,812.02). Motion carried.

Engineer Porter advised that he had a Draw Down Request to the Wyoming Business Council for the Fire Hydrant/Sewer Manhole Replacement Project in the amount of fourteen thousand five hundred seventy-three dollars (\$14,573.00). He stated that he needed authorization for the Mayor to execute the Draw Down Request. Motion was made by Tiffany Rayner-Dutton and seconded by Jennifer Fowler authorizing the Mayor to execute the Draw Down Request to the Wyoming Business Council for the Fire Hydrant/Sewer Manhole Replacement Project in the amount of fourteen thousand five hundred seventy-three dollars (\$14,573.00). Motion carried.

Engineer Porter stated that he had a final pay to Pope Construction for the Water Treatment Plant Expansion Project in the amount of one thousand one hundred sixty-one dollars (\$1,161.00). He stated that the work completed was for some landscape repair. Motion was made by Tiffany Rayner-Dutton and seconded by Jennifer Fowler to approve the final pay in the amount of one thousand one hundred sixty-one dollars (\$1,161.00). Motion carried.

Motion was made by Doug White and seconded by Tiffany Rayner-Dutton to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Tiffany Rayner-Dutton and seconded by Doug White to pay all bills and draw treasury upon the same. Motion carried.

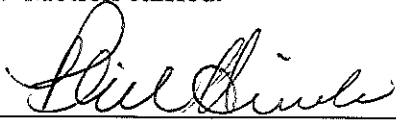
PUBLIC COMMENTS: There were no public comments.

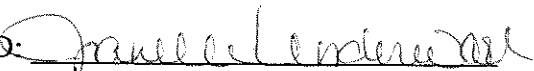
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ADJOURNMENT: There being no further business, motion was made by Tiffany Rayner-Dutton and seconded by Jennifer Fowler to adjourn at 7:32 p.m. Motion carried.

APPROVED: 
Phil Hinds, Mayor

ATTESTED: 
Janelle Underwood, Town Clerk