

## RECORD OF PROCEEDINGS

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Meeting of the Evansville Town Council, Evansville, Wyoming

March 10, 2014

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, Tiffany Rayner, and Jennifer Fowler, Town Attorney Phil Willoughby, Town Engineer Shane Porter, Town Treasurer Peggy Nading, Interim Chief of Police Tom Laughrey, Public Works Representatives Brian Boettcher and Dale Brown, Fire Chief Leo Malsom, Town Clerk Janelle Underwood, and interested citizens.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Tiffany Rayner and seconded by Jennifer Fowler to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on February 24, 2014, were presented for approval. Motion was made by Jennifer Fowler and seconded by Tiffany Rayner to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Emergency Services report, Public Works report, and Police report were presented to the Governing Body in writing. Motion was made by Jennifer Fowler and seconded by Doug White to approve the departmental monthly reports. Motion carried.

RESOLUTION #4-2014: A Resolution for Financial Assistance with Populations between 1,500 and 5,000 with the Wyoming Department of Transportation. Town Clerk Janelle Underwood summarized Resolution #4-2014. Motion was made by Jennifer Fowler and seconded by Tiffany Rayner to approve Resolution #4-2014. Motion carried.

APPROVAL OF BUSINESS LICENSES: Business License applications for Barlow Builders, Inc., CD's Electric, Golden Wall Coverings, LLC, and Simpson Electric were presented to the Governing Body for approval. After review of the applications, motion was made by Tiffany Rayner and seconded by Doug White to approve the licenses for Barlow Builders, Inc., CD's Electric, Golden Wall Coverings, LLC, and Simpson Electric. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #4024 through #4029 were presented to the Governing Body for approval. The applications were for a fence and new construction. After review of the permits, motion was made by Tiffany Rayner and seconded by Doug White to approve permits #4024 through #4029. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter stated that he needed authorization for the Mayor to execute the agreement for construction services between the Town of Evansville and 71 Construction for the Sewer Manhole-Fire Hydrant Replacement Project. He stated that a Pre-Construction Meeting is scheduled for March 20, 2014, and that the project should start shortly after that.

Motion was made by Tiffany Rayner and seconded by Doug White to authorize the Mayor to execute the agreement for construction services for the Sewer Manhole-Fire Hydrant Replacement Project. Motion carried.

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Engineer Porter stated that whenever a project is bid out, the Contractor has the option of the Town holding the retainage or the retainage being held in a Joint account. He stated that 71 Construction has opted for its retainage to be held in a joint bank account at Hilltop Bank. Engineer Porter stated that that requires a Joint Account Agreement and he needed authorization for the Mayor to execute.

Motion was made by Tiffany Rayner and seconded by Jennifer Fowler authorizing the Mayor to execute the Joint Account Agreement for Hilltop Bank. Motion carried.

Engineer Porter stated that he had pay request number nine (9) and ten (10) to Pope Construction for the Water Treatment Plant Expansion Project. He stated that pay request number nine (9) is in the amount of twenty-two thousand two hundred twenty-eight dollars and twenty cents (\$22,228.20) for the electric gate. Motion was made by Jennifer Fowler and seconded by Tiffany Rayner to approve pay request number nine (9) in the amount of twenty-two thousand two hundred twenty-eight dollars and twenty cents (\$22,228.20). Motion carried.

Engineer Porter stated that pay request number ten (10) to Pope Construction is for the retainage on the Water Treatment Plant Project. He stated that his recommendation would be to retain ten thousand dollars (\$10,000.00) of the retainage that is due to Pope Construction for a few items that still need to be completed on the punch list once the weather turns nice. He stated that if that is how the Governing Body would like to proceed, the total pay request would be in the amount of thirty-nine thousand eight hundred seventy two dollars and twenty-five cents (\$39,872.25). Motion was made by Doug White and seconded by Tiffany Rayner authorizing pay request number ten in the amount of thirty-nine thousand eight hundred seventy two dollars and twenty-five cents (\$39,872.25). Motion carried.

Engineer Porter stated that he had final grant draw down request for the Holmes Water Main Replacement Project in the amount of one thousand two hundred seventy-two dollars (\$1,272.00). He stated that any remaining funds from the grant will be returned to the Wyoming Business Council. Motion was made by Doug White and seconded by Tiffany Rayner authorizing the Mayor to execute the final grant draw down request for the Holmes Water Main Replacement Project in the amount of one thousand two hundred seventy-two dollars (\$1,272.00). Motion carried.

Engineer Porter stated that he had pay request number one for the Sewer Manhole-Fire Hydrant Replacement Project in the amount of thirteen thousand four hundred fifty-one dollars (\$13,451.00). He stated that he needed authorization for the Mayor to execute. Motion was made by Tiffany Rayner and seconded by Jennifer Fowler to approve pay request number one for the Sewer Manhole-Fire Hydrant Replacement Project in the amount of thirteen thousand four hundred fifty-one dollars (\$13,451.00). Motion carried.

Motion was made Doug White and seconded by Jennifer Fowler to approve the Engineer's report. Motion carried.

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BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Doug White and seconded by Jennifer Fowler to pay all bills and draw treasury upon the same.

Mayor Phil Hinds stated that he would like to abstain from check #14833.

Motion carried.

PUBLIC COMMENTS: During public comments, Lisa Detweiler with LC Pets and Gifts spoke to the Governing Body about the request that had been presented about two years ago for the Town ordinance to be changed so that they could sell and people could have non-venomous snakes as pets within the Town of Evansville. She stated that the ordinance presently on the books is an old ordinance and that she feels the Town of Evansville could be educated on the pet industry. She stated that something as harmless as a corn snake isn't allowed.

Discussion took place concerning the present ordinance. Mayor Hinds stated that he will meet with the Town Planner and the Town Attorney as well as see if the Town Council is interested in changing the ordinance and, if they are, try to define what kind of snakes and reptiles would be allowed.

ADJOURNMENT: There being no further business, motion was made by Jennifer Fowler and seconded by Tiffany Rayner to adjourn at 7:27 p.m. Motion carried.

APPROVED: \_\_\_\_\_  
Phil Hinds, Mayor

ATTESTED: \_\_\_\_\_  
Janelle Underwood, Town Clerk

*Out of town*