

## RECORD OF PROCEEDINGS

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Meeting of the Evansville Town Council, Evansville, Wyoming

September 8, 2014

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Doug White, and Tiffany Rayner, Town Attorney Phil Willoughby, Town Engineer Shane Porter, Town Planner Scott Radden, Town Treasurer Peggy Nading, Chief of Police Tom Laughrey, Fire Chief Leo Malsom, Public Works Representatives Brian Boettcher and Dale Brown, Town Clerk Janelle Underwood, and interested citizens.

Council Member Jennifer Fowler asked to be excused.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Doug White and seconded by Tiffany Dutton to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on August 25, 2014, were presented for approval. Motion was made by Doug White and seconded by Tiffany Dutton to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Emergency Services report, and the Public Works report were presented to the Governing Body in writing. Motion was made by Doug White and seconded by Tiffany Dutton to approve the departmental monthly reports.

Fire Chief Leo Malsom advised the Governing Body that MS164, the 2006 Ford Ambulance, has cracked heads on it again. He advised that the heads were replaced about eighteen (18) months ago for the same issue and that it only has ten thousand (10,000) miles on it since the heads were replaced. He stated that he needs approval for the repairs along with a couple of other items, with an estimated total of seven thousand four hundred dollars (\$7,400.00). He stated that with MS164 down, his department is not able to conduct the out-of-town patient transfers. He also advised that he is seeking approval from the Governing Body to start a bid specification process to purchase a new ambulance in hopes of replacing MS164. He stated that with the revenue that is generated for the ambulance service, the Town should recoup the cost in about six to eight months (6-8). Motion carried to approve the reports.

RESOLUTION #7-2014: A Resolution for Grant Submission for a Booster Pump Station Upgrade. Town Clerk Janelle Underwood advised that the Town was submitting a grant application for the Booster Pump Station Upgrade in the amount of ninety-five thousand four hundred ninety-two dollars (\$95,492.00) and that part of the grant application process is the approval of Resolution 7-2014.

Motion was made by Doug White and seconded by Tiffany Dutton to approve Resolution #7-2014. Motion carried.

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BID OPENING 7:05 P.M. – ITEMS FOR SALE: An advertisement for bids for the sale of the following items: Case Roller, 1989 FMC Street Sweeper, 2005 F-350 Truck, 1993 Chevy Truck, 1992 GMC Sanitation Truck, 2007 Champion Bus, and 2000 Chevy Ambulance. Mayor Hinds opened sealed bids for the following items:

Grant Koenekamp – 1993 Chevrolet Truck - \$120.00 and Eric Dodge – 2006 Ford F350 - \$500.00.

Motion was made by Doug White to accept the bids.

The motion died due to a lack of a second. All bids are rejected.

ANDREW NELSON – METROPOLITAN PLANNING ORGANIZATION: Andrew Nelson with the City of Casper Metropolitan Planning presented the Long Range Transportation Plan to the Governing Body. He stated that this is something that is required by federal law in order to receive any federal funds for road improvements. He stated that this is not a binding document but a guideline that can be changed and that the plan has to be updated every five years.

JIM FROST – BADGER YOUTH BASEBALL: Jim Frost with Badger Youth Baseball introduced himself and his board members. Mr. Frost advised that his league is a non-profit organization and that they are looking for a place to call home and to have a field that they can practice and play on. He stated that he is interested in the land that the Town owns northwest of Reshaw Circle. A great deal of discussion took place. It was suggested that Mr. Frost put together a five to ten year business plan that addresses items such as the buildings, water, and sewer and that perhaps they can find an attorney or planner who would be willing to help them out.

ORDINANCE #6-2014: An Ordinance Amending Chapter 28.4.1 and 28.6.3 for Digital Signs: Second reading. Tabled August 25, 2014. Town Planner Scott Radden advised the Governing Body that a proposed ordinance has been presented to them for the allowance of digital signs. He stated that one of the proposals is the allowance of animated signs which is a recommendation that has been presented to them by the Evansville Planning and Zoning Commission.

Motion was made by Tiffany Dutton and seconded by Doug White to remove Ordinance #6-2014 from the table. Motion carried.

Discussion was held concerning digital signs. Jerry Galles with Bar D Signs explained to the Governing Body what animation was on a digital sign. Discussion was also held concerning the colors on the digital signs along with the brightness of the signs.

Motion was made by Tiffany Dutton and seconded by Doug White to approve Ordinance #6-2014 on second reading with the amended version to allow animation. Motion carried.

Mayor Hinds suggested that a work-session be held to go over the ordinance before third and final reading.

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APPROVAL OF BUSINESS LICENSES: Business License applications for Adan’s Construction, LLC, KO Plumbing and Heating, and Pioneer Materials West, Inc., were presented to the Governing Body for approval. After review of the applications, motion was made by Doug White and seconded by Tiffany Dutton to approve the licenses for Adan’s Construction, LLC, KO Plumbing and Heating, and Pioneer Materials West, Inc. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #4089 through #4091 were presented to the Governing Body for approval. The applications were for new house construction and re-roofs. After review of the applications, motion was made by Doug White and seconded by Tiffany Dutton to approve permits #4089 through #4091. Motion carried.

ENGINEER’S REPORT: Town Engineer Shane Porter stated that he had a change order for the Fire Hydrant/Sewer Manhole Replacement Project. He stated that there were several items that they used less quantity on and some items that they used more quantity on but that the overall change order is a decrease totaling four hundred fifty-two dollars and fifty cents (\$452.50). He stated that he needed authorization for the Mayor to execute the Change Order request.

Motion was made by Doug White and seconded by Tiffany Dutton authorizing the Mayor to execute the Change Order request in the amount of four hundred fifty-two dollars and fifty cents (\$452.50). Motion carried.

Engineer Porter stated that he had Pay Request number five to 71 Construction for the Fire Hydrant/Sewer Manhole Replacement Project. He stated the pay request was in the amount of fifty-two thousand four hundred forty-two dollars and ninety-eight cents (\$52,442.98). Motion was made by Doug White and seconded by Tiffany Dutton to approve Pay Request number five to 71 Construction in the amount of fifty-two thousand four hundred forty-two dollars and ninety-eight cents (\$52,442.98). Motion carried.

Motion was made by Doug White and seconded by Tiffany Dutton to approve the Engineer’s report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Doug White and seconded by Tiffany Dutton to pay all bills and draw treasury upon the same. Motion carried.

PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT: There being no further business, motion was made by Doug White and seconded by Tiffany Dutton to adjourn at 8:09 p.m. Motion carried.

APPROVED:   
Phil Hinds, Mayor

ATTESTED:   
Janelle Underwood, Town Clerk