

Meeting of the Evansville Town Council, Evansville, Wyoming

March 11, 2013

The regular meeting of the Evansville Town Council of the Town of Evansville, County of Natrona, State of Wyoming, was held at 7:00 p.m. in the Council Chambers of the Town Hall.

The meeting was called to order by Mayor Philip G. Hinds at 7:00 p.m. and upon roll call the following were present: Mayor Philip G. Hinds, Council Members Ernie Blackford and Jennifer Fowler, Town Engineer Shane Porter, Town Treasurer Peggy Nading, Chief of Police Zachary Gentile, Public Works Representative Dale Brown, Town Clerk Janelle Underwood, and interested citizens.

Council Member Doug White, Town Attorney Phil Willoughby, Fire Chief Leo Malsom, and Public Works Representative Brian Boettcher asked to be excused.

Mayor Hinds led the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve the agenda. Motion carried.

APPROVAL OF MINUTES: The minutes for the regular meeting on February 25, 2013, were presented for approval. Motion was made by Jennifer Fowler and seconded by Ernie Blackford to approve the minutes as written. Motion carried.

APPROVAL OF DEPARTMENTAL MONTHLY REPORT: The Treasurer's report, Police report, Public Works report, and Emergency Services report were presented to the Governing Body in writing. Motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve the departmental monthly reports. Motion carried.

ORDINANCE #2-2013: An Ordinance to Amend Wentronics, Inc., Franchise Agreement. Second reading. Town Clerk Janelle Underwood summarized Ordinance #2-2013 and advised that the ordinance was to extend the franchise agreement for an additional two years and to increase the franchise fees from three percent (3%) to five percent (5%). Motion was made by Jennifer Fowler and seconded by Ernie Blackford to approve Ordinance #2-2013 on second reading. Motion carried.

APPROVAL OF CATERING PERMIT: Duck's Unlimited/Taylor's Sports Bar – Event March 16, 2013. Motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve the Catering Permit for Taylor Sports Bar and Spirits. Motion carried.

APPROVAL OF CATERING PERMIT: Casa/Poplar Wine & Spirits – Event March 29, 2013. Town Clerk Janelle Underwood advised that because Poplar Wine and Spirits is licensed in the City of Casper, the City of Casper had sent an approval letter for Poplar Wine and Spirits to cater the event. Motion was made by Jennifer Fowler and seconded by Ernie Blackford to approve the Catering Permit for Poplar Wine and Spirits. Motion carried.

APPROVAL OF BUILDING PERMITS: Building Permit applications #3951 through #3953 were presented to the Governing Body for approval. The applications were for a sign, home construction, and a re-roof permit. After review of the applications, motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve permits #3951 through #3953. Motion carried.

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APPROVAL OF BUSINESS LICENSE: Business License applications for D & N Construction, Sonic, and T Milliron Auctions were presented to the Governing Body for approval. After review of the applications, motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve the business license applications for D & N Construction, Sonic, and T Milliron Auctions. Motion carried.

ENGINEER'S REPORT: Town Engineer Shane Porter advised the Governing Body that the Town received bids for the Holmes Street Water Line Replacement Project and that the lowest bidder was Hedquist Construction in the amount of two hundred thousand five hundred fifty dollars (\$200,550.00). Engineer Porter stated that the contractor is wanting to get started as soon as possible. He stated that he would like to ask for a Notice to Award and signing of the contract once everything is in place to Hedquist Construction for two hundred thousand five hundred fifty dollars (\$200,550.00). Engineer Porter stated that Hedquist Construction has a pipe crew ready to start now.

Motion was made by Ernie Blackford and seconded by Jennifer Fowler authorizing the Mayor to execute the Notice to Award and signing of the contract to Hedquist Construction for the Holmes Street Water Line Project in the amount of two hundred thousand five hundred fifty dollars (\$200,550.00). Motion carried.

Engineer Porter stated that he had some forms he needed authorization for the Mayor to execute. The forms are an Anti-Displacement form and an Americans with Disabilities Act form. He stated that the forms are required by the Wyoming Business Council. Motion was made by Jennifer Fowler and seconded by Ernie Blackford authorizing the Mayor to execute the Americans with Disabilities and Anti-Displacement forms. Motion carried.

Engineer Porter stated that he had drawn down request number three (3) for the Holmes Water Line Replacement Project. He stated that the project is funded with a grant at eighty percent (80%) and that the amount is two thousand one hundred and forty-three dollars (\$2,143.00) for design and engineering services. Motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve draw down request number three (3) for two thousand one hundred and forty-three dollars (\$2,143.00). Motion carried.

Engineer Porter stated that he had the contracts for Pope Construction ready for the Mayor's signature on the Water Treatment Plant Expansion Project. Motion was made by Ernie Blackford and seconded by Jennifer Fowler authorizing the Mayor to execute the contract documents for the Water Treatment Plant Expansion Project. Motion carried.

Engineer Porter stated that he had a contract for the Mayor to execute for the purchase of the filter and necessary valves for the Water Treatment Plant Expansion Project. He stated that the total amount for the purchase from West Tech came to three hundred fifty-six thousand one hundred dollars (\$356,100.00). Motion was made by Ernie Blackford and seconded by Jennifer Fowler authorizing the Mayor to execute the West Tech Contract for the purchase of the filter and valves in the amount of three hundred fifty-six thousand one hundred dollars (\$356,100.00). Motion carried.

Engineer Porter stated that he had drawn down request number fourteen (14) for the Water Treatment Plant Expansion Project in the amount of twenty-two thousand seventy-two dollars and six cents (\$22,072.06). Motion was made by Jennifer Fowler and seconded by Ernie Blackford to approve draw down request number fourteen (14) in the amount of twenty-two thousand seventy-two dollars and six cents (\$22,072.06). Motion carried.

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Motion was made by Ernie Blackford and seconded by Jennifer Fowler to approve the Engineer's report. Motion carried.

BILLS FOR APPROVAL: Bills were presented to the Governing Body for approval. Motion was made by Jennifer Fowler and seconded by Ernie Blackford to pay all bills and draw treasury upon the same.

Mayor Phil Hinds stated that he would like to abstain from check # 13646.

Motion carried.

PUBLIC COMMENTS: During public comments, Donna Bannister asked approximately how many new homes were anticipated on the acreage that the Town recently sold.

It was stated that the estimate was about one hundred (100) homes.

ADJOURNMENT: There being no further business, motion was made by Jennifer Fowler and seconded by Ernie Blackford to adjourn at 7:19 p.m. Motion carried.

APPROVED: \_\_\_\_\_  
Phil Hinds, Mayor

ATTESTED: \_\_\_\_\_  
Janelle Underwood, Town Clerk

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